



**MINUTES OF A MEETING OF CONONLEY PARISH COUNCIL HELD
IN CONONLEY VILLAGE INSTITUTE ON TUESDAY 10TH JANUARY
2023 AT 19.00**

Present: Cllr M. Swinden (chair), Cllr A. Powell, Cllr M. Dracup, Cllr K. Clark, Cllr A. Robertson.

In attendance: The Clerk, CDC & NYCC Cllr A. Brown and one member of the public.

No apologies were received.

23.001 (a) The written resignation of Cllr Swinden from the position of Chair of the PC was accepted.

(b) Further to members approval, Cllr Swinden was re-elected to the position of Chairman for this meeting.

23.002 There were no apologies.

23.003. There were no declarations of interest.

23.004 The minutes of the November Parish Council meeting held on 8th November 2022 were accepted as a true record.

23.005 Communication:

a) There was no communication from residents that hasn't already been responded to.

b) Public Participation- The member of the public present spoke about the meeting he had been to with rail company, Northern along with two PC Councillors. Darren Alsop is the Northern replacement for Pete Myers. Every Northern station is going to have a defibrillator which will also be managed by Northern. It is expected that Platform 1 at Cononley will be lengthened by the equivalent of two carriages. There is a wall near the station that has a lot of holes in it with plenty of mortar missing. Finally, the gentleman said that he felt that Cononley PC will need a larger income in the future to undertake its LGR duties.

c) District & County Councillor Andy Brown gave an update to the meeting. Cllr Brown stated the issue of standing water due to an issue with the drains at 'Frying Pan Row' had resurfaced. He asked for possible assistance from the Parish Council if matters did not improve. The matter had been reported to NYCC who currently have very stretched resources.

Cllr Brown spoke about the Meadow Close planning application and said an appeal outcome is unpredictable but would have a reasonable chance of succeeding if the

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developer made some changes. Cllr Brown spoke about the push by NYCC to see if local Councils want to take on any additional services. Parish/Town Councils don't have to take on anything they don't want to. Cllr Brown noted that out of the forthcoming NYCC Council Tax increase of 4.99%, 2% is immediately swallowed up on care provision. Cllr Brown reminded the meeting that he has spent all his Locality funding and spent around £1,000 of his CDC monies for this year. Beyond April 2023 a new pot of funding will be available.

d) The following correspondence (circulated) was considered and noted by Councillors:

- i) November Civility & Respect newsletter.
- ii) YLCA White Rose Bulletins and Law and Governance Bulletins (circulated).
- iii) The latest NALC Chief Exec Bulletins (circulated).
- iv) NYC Double Devolution- expression of interest letter (circulated).
- v) Outline report from Hull University- further to the beck water survey (circulated).
- vi) Law and Governance December newsletter (circulated).
- vii) NYCC Flood Risk letter, site visits 11-13th Jan (circulated).

23.006 To discuss and nominate a group from the parish to put forward to the CDC Legacy Sub-Committee (deadline of 6th Jan expired, Clerk has gained an extension until 11th). It was resolved not to proceed with this due to the large number of worthy candidates within the village.

23.008 Planning:

a) The following Planning Applications were received:

- i) Ref: 2022/23781/FUL Amendment: Remove garage & new construction, Cononley. *NO COMMENT.*
- ii) Ref: 2022/24452/HH Solar Panels, Main St, Cononley. *NO COMMENT.*
- iii) Ref: 2022/24621/FUL Barn Conversion to two dwellings, Cononley. *NO COMMENT.*

b) The following decisions, withdrawals and appeals were reported by CDC:

- i) APP/C2708/C/22/3311902 Planning Enforcement Appeal, Main St, Cononley. *ONGOING*
- ii) Ref: 2022/23854/FUL Meadow Close, Cononley. Application for 25 dwellings. *REFUSED*

23.009 To discuss and receive any updates regarding the land at Dead Eye.

The Clerk reported that Mike Latham has been to visit a company in Huddersfield to obtain a further quote and he is awaiting an updated quote from one of the companies who quoted 18 months ago. There will be a need to contact Awards for All to update them regarding any required modifications to the original plan.

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23.010 a) To discuss and approve the final changes to the allotment agreement further to the consultation feedback from the tenants. A brief discussion ensued, and it was resolved to accept the previously circulated changes and finalize the draft agreement which will come into effect from 1st February 2023. A letter will go out from Cllr Robertson with assistance from the Clerk to confirm the new agreement.

b) To report and discuss any general allotment matters or ongoing issues.

It was agreed that any asbestos or other hazardous materials found should be cleared from the sites where it is practical to do so. One tenant will be spoken to about their plot to move that issue forward. An amount of £1,500 will need to be set aside from the next budget and £500 per year thereafter. Further to Cllr Robertson's meeting with the pest controller it was agreed that two routine site inspections per year by him would be a good step forward.

Further to a complaint about one plot by a neighbouring plot holder regarding animals- an inspection revealed that everything in fact appeared to be in order.

It was agreed that invoices would be sent out routinely to all tenants. Cllr Robertson will facilitate this with assistance from the Clerk who will send the template invoice he has used previously to Cllr Robertson. The Clerk will also populate the payments column on the spreadsheet as payments come in. The Clerk confirmed that the Lengthsman has the re-staking and renumbering work on his job sheet and he will be doing this as soon as it is practical to do so.

23.011 To receive the Action List and note any further actions to be taken.

It was noted the Christmas Lights are still up- the Clerk to chase this up.

Cllr Dracup confirmed that two corner bollards had been ordered for the CVI.

It was also noted that the street light on the Meadow Close snicket was now working further to Cllr Clark contacting NYCC about this. NYCC has confirmed that they will adopt the light further to the conversation held with Nicholas Wilson on 6th Jan 23.

23.012 To discuss and approve the reappointment of Town Parish Audit as the Internal Auditor for 2023.

This was approved.

23.013 To discuss and approve as s137 expenditure, the donation request for the amount of £284.00 from South Craven Community Library, Cross Hills as a contribution to help keep the building open.

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The discussion noted the library is outside the parish and that according to the library, there are over fifty users (5.2% of total users) of the library who are Cononley parishioners. It was resolved to make a donation of £284.00 on 1st April 2023 which is in the next financial year.

23.014 To receive any verbal updates from Council representatives.

Cllr Clark confirmed that the latest position on the 20mph campaign and Dead Eye had been circulated by email. NYCC Highways dept has advised that 20mph zone extension and double yellow lines will be introduced sometime in the new financial year. Cllr Clark had contacted Elaine the CDC Sports Development Officer, to see if the s106 payment process can be speeded up as it isn't efficient for Parish Councils. Cllr Clark also spoke about the idea of a possible village calendar of events which would be a good idea. It could include things such as the Gala, the scarecrow event and Keep Britain Tidy.

Cllr Dracup stated there would be a Cleaner, Greener Group Event on 28th January 2023. It would include a beeswax demo and composting and waste recycling. There will also be a Cleaner, Greener Group coffee morning on 4th March. This will include the Friends of Cononley Beck. Cllr Dracup also confirmed that the Canal & River Trust is waiting to hear back from CDC's heritage officers regarding designing stepped access to the towpath from the A629 road.

Cllr Robertson spoke about Speedwatch. There had been 78 sessions last year, up from 58 in the previous year. 6,500 vehicles have been observed. Numbers above the speed limit were down from 5.3% in the previous year to 4.6%. Cllr Powell stated that an overview and listing of community events and friends groups would be a good idea.

23.015 Clerk's Report.

The Clerk confirmed he had arranged a strategy meeting for a Playing Field group comprising the Clerk, Cllr Dracup, Cllr Clark, Richard Woolf (treasurer) and Shaun (a member of the public) who is an adviser in the voluntary sector. This will be held on Weds 18th Jan at 7pm. The Clerk declared that Shaun is a friend of his.

The Clerk also alerted the PC about this current health situation, the details of which are confidential. This is further to a confidential face to face meeting with Cllr Swinden and Cllr Robertson before the PC meeting tonight.

23.016 Matters for Debate and Resolution.

a) After a lengthy discussion by Councillors and after taking on board the recommendations by the Financial Advisor and RFO it was resolved to increase the

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Precept for the financial year 2023 -2024 by 23.29% giving a new final figure of £29,042. Cllr Swinden stated that this increase while clearly significant in percentage terms would only be £10-£15 pa for the majority of Cononley parishioners. The RFO will prepare a draft statement to this effect, for approval at the February meeting.

b) After discussion it was resolved to approve the transfer of £6,000 from the PC's Reserve account to the current account if required.

c) The payment of £3,691.13 to renew the PC insurance policy for 2023 from 27th February 2023 was resolved on the understanding that further quotations are sought from other insurers for the year 2024/25.

d) The invoice payment of £1,368.00 to Lumalite for the Christmas Lights 2022 was approved. It was also agreed to seek further quotations for the lights for 2023 and beyond.

e) The payment to E. Naylor for £340.00 for the dredging work at Dead Eye was approved and this will be requested as a s106 reimbursement from CDC.

f) The invoice payment to Newground for Playing Field design stage D work at a cost of £967.20 including VAT was approved and is a s106 payment.

23.017 Council Administration and Finance.

a) The monthly report on assets, maintenance and Council finance and budgets, were approved. It was noted the Council that on 9th January 2023, the PC had a balance of £29,499.81 in the Current account (£10,000 is ringfenced for Awards for All) and £13,550.46 in the Reserve (Deposit) account. Income for the period 4/2/22-9/1/23 was £2,705 and expenditure for the same period was £3,063.48.

23.018 To note that the date of the next Parish Council Meeting is scheduled for 14th February.

23.019 There were no urgent items at the discretion of the Chairman, or items for future meetings.

The meeting closed at 20.46

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**A MEETING OF
THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE &
THE SOLE TRUSTEES OF CONONLEY VILLAGE PLAYING FIELD**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - (a) The unsigned minutes of 7/11/22 were approved.
 - (b) The signed minutes of 6/6/22 and 5/9/22 were approved.
 - (c) The latest Action Plan dated 09/1/23 was noted.
 - (d) The CVI rep Mike Dracup said a programme of events for 2023 was being prepared. He also stated that CVIAC was working on longer term sustainability plan. CDC are offering advice and there may be a wider consultation with users in the future. It was confirmed that that two protective bollards had been ordered.
 - (e) The finance report was noted including the £70 Premises Licence from CDC and agreed along with payments, receipts and estimates.

Cononley Village Playing Field (CVPF)

1. (a) There were no recent Minutes to note.
 - (b) There had been no recent maintenance update from the Lengthsman due to the Ongoing work on site.

The PC Clerk advised that the tyres had been replaced at the seesaw. There has Been two water leaks due to the extreme weather. The Lengthsman has fixed The one relating to the stone shed but he noted the water stop tap was difficult to turn and looks to be in poor condition. A second leak in the outside toilet has been kindly resolved by Chris Marsden in conjunction with the Clerk. Our thanks go to Chris for his assistance. The electrician has checked the wiring at the bandstand.

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- (c) The Clerk confirmed there would be a zoom meeting on 18th January to discuss The future management structure of the Playing Field.
- (d) The Playing Field s106 refurbishment work was progressing well.
- (e) The financial report was noted.
- (f) All payments, receipts and estimates as scheduled therein were noted.

The meetings closed at 20.58.

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