



**MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND  
A CONONLEY PARISH COUNCIL MEETING**

## Meeting Agenda

**Date:** Tuesday 10th January 2022

**Time:** 19.00

**Location:** Cononley Village Institute, Main Street, Cononley BD20 8NT

Open to the Press and Public

**Signed:** *L.Senior*..... Mr L. Senior, Clerk & RFO to the Council, 4th January 2022

- 
- 1 (a) To receive the written resignation of Cllr Swinden from the of position of Chairman.  
(b) To appoint a Chair for this meeting.
  - 2 To receive any apologies and approve the reasons for absence.
  3. Declarations of Interest: To note if any Councillors have stated any dispensations.
  4. To receive and approve the Minutes of the last Parish Council meeting on 8<sup>th</sup> November 2022.
  5. Communication:
    - (a) To receive / consider prior communication from parish residents.
    - (b) To hold a public participation session for members of the public to bring forward items of information relevant to the Council and to speak on items on the agenda (3 minutes per resident).
    - (c) To hear updates from Craven District Council and North Yorkshire County Council Councillors.
    - (d) To receive / consider specific communication from bodies or individuals located outside the parish and which has been sent out to the Councillors.
      - i November Civility & Respect newsletter.
      - ii YLCA White Rose Bulletins and Law and Governance Bulletins (circulated)
      - iii. The latest NALC Chief Exec Bulletins (circulated)

- iii. NYC Double Devolution- expression of interest letter (circulated).
  - v. Outline report from Hull University further to the beck water survey (circ).
  - v i Law and Governance December newsletter (circulated)
  - v ii NYCC Flood Risk letter,site visits 11-13<sup>th</sup> Jan (circulated)
6. To discuss and nominate a group from the parish to put forward to the CDC Legacy Sub-Committee (deadline of 6<sup>th</sup> Jan expired but the Clerk has gained an extension until 11th)
  7. Planning Applications (Note: further documents received before the meeting may be considered).
    - a) Applications to note for comment:
      - i) Ref:2022/23781/FUL Amendments: Garage Demolition & new construction. Comments by 15<sup>th</sup> Dec
      - ii) Ref:2022/24452/HH Solar Panels, Main St, Cononley. Comments by 29<sup>th</sup> Dec.
      - iii) Ref:2022/24621/FUL Barn conversion two dwellings, Cononley by 29<sup>th</sup> Dec.
    - b) To report any Planning decisions by CDC and note any withdrawals and appeals:
      - i) Planning Enforcement Appeal APP/C2708/C/22/3311902 Main St, Cononley
      - ii) Ref: 2022/23854/FUL Meadow Close, Cononley. Application for 25 dwellings. *REFUSED*
  8. To discuss and receive any updates regarding the land at Dead Eye.
  9. a) To discuss and approve the final changes to the allotment agreement further to the consultation feedback from the tenants.
    - b) To report and discuss any general allotment matters or ongoing issues.
  10. Action list – to report on work in progress and note any further actions to be taken.
  11. To discuss and approve reappointing Town Parish Audit as the Internal Auditor for 2023.
  12. To discuss and approve as s137 expenditure, to the donation request for the amount of £284.00 (5.2% of total users) from South Craven Community Library as a contribution to help keep the building open.
  13. To receive any verbal updates from Council representatives.
  14. Clerk's report:
  15. Matters for debate and resolution.
    - a) To discuss and set the Precept for the financial year 2023 -2024 (supporting documents circulated).
    - b) To discuss and approve the transfer of £6,000 from the PC's Reserve account to the current account.

- c) To approve the payment of £3,691.13 to renew the PC insurance policy for 2023 from 27<sup>th</sup> Feb 2023.
- d) To approve the invoice payment of £1,368.00 to Lumalite for the Christmas Lights 2022.
- e) To approve the payment to E. Naylor for £340.00 for the dredging work at Dead Eye.
- f) To approve the invoice payment to Newground for Playing Field work design stage D at a cost of £967.20 including VAT
- g) To approve the Clerk's backed pay amount from 1<sup>st</sup> April 22 until 31<sup>st</sup> October further to the National NJC salary increase for Clerks.

16. Council administration and finance.

- a) To receive the monthly report on assets, maintenance and Council finance and approve budgets, payments, receipts, timesheets and estimates as scheduled therein (circulated).

17. To note the date of the next Parish Council Meeting is 14<sup>th</sup> February 2023 at the CVI .

18. To discuss any urgent items at the discretion of the Chairman, or items for future meetings.

*Mr Lee Senior, Clerk & RFO to the Parish Council 4th January 2023*

**A MEETING OF  
THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE &  
THE SOLE TRUSTEES OF CONONLEY VILLAGE PLAYING FIELD**

**Cononley Village Institute (CVIAC)**

1. To receive and/or approve:
  - (a) Unsigned Minutes 7/11/22
  - (b) Signed Minutes 6/6/22 and 5/9/22
  - (c) To note the latest Action Plan (dated 09/01/23)
  - (d) To receive any updates from the CVI Rep or PC Clerk on any ongoing matters.
  - (e) To note the Financial Report from R. Woolf.
  - (f) To note the finance report for the CVIAC and approve payments, receipts and estimates as scheduled therein (circulated).

**Cononley Village Playing Field ( CVPF)**

1.
  - (a) To note any recent Minutes.
  - (b) To note any recent maintenance updates from the Playing Field Advisory Cttee, Lengthsman, or PC Clerk based on any urgent safety issues or repairs (inc the Inspection report).
  - (c) To receive an update on a meeting date for the Playing Field Trust.
  - (d) To note any recent updates on the Park Refurbishment.
  - (e) To note the financial report by R. Woolf.
  - (f) To approve any payments, receipts and estimates as scheduled therein.