



**MINUTES OF A MEETING OF CONONLEY PARISH COUNCIL
HELD IN CONONLEY VILLAGE INSTITUTE ON TUESDAY 8TH
MARCH 2022 AT 19.00**

Present: Cllr K. Clark (chair), Cllr A. Bell, Cllr M. Dracup, Cllr S. Thornton, Cllr D. Timbers. In attendance: The Clerk.

Apologies: Cllr M. Swinden, NYCC Councillor P. Mulligan, CDC Cllr A. Brown

22.001 (a) The written resignation of Cllr Bell from the position of Chair of the PC was accepted.

22.001 (b) Further to members approval, Cllr Clark was elected to the position of Chairman for this meeting.

22.002 There were no dispensations or interests declared by any Councillor present.

22.003 The minutes of the February Clerk's Delegated meeting held on 8th February 2022 were accepted as a true record with the two minor amendments (to be re-circulated).

22.004 Communication:

a) There was no communication from residents that hasn't already been responded to.

b) Public Participation- there were no members of the public present.

c) There were no District or County Councillors present.

d) The following correspondence was noted: Police Wide(n) Neighbourhood Watch campaign, NYCC Skipton & Ripon Area Constituency Meeting, 10th March, 2pm (remotely), NYCC Road Closure Notice, Netherghyll Lane, 23rd March (Yorkshire Water), YLCA White Rose News (11,18 & 25th Feb), NY Police, Fire and Crime Commissioner Meeting 26th May 6.30pm (remotely), YLCA The NALC Civility and Respect Project.

It was felt that it would be desirable to have a representative at the Fire and Crime Commissioner Meeting once the new PC has been formed after the elections.

Signed by the Chair.....Tuesday 8th March 2022



22.005 Planning

a) The following Planning Applications were received:

Ref: 2022/23774/HH A new bay window & garden room, Greens Mill Court, Cononley.
NO COMMENT.

Ref: 2022/23751/HH A single story, flat roof extension to the rear, Aireside Terr,
Cononley. *NO COMMENT.*

Ref: 2022/23780/FUL Two Bed Holiday Cottage conversion (Retrospective), Netherghyll
Lane. *NO COMMENT.* The PC observes that there is a lack of reference to any
sustainable transport methods, EV or cycle provision which is disappointing.

b) The following decisions, withdrawals and appeals were reported:

None.

22.006 To discuss and agree the best options for facilitating all future updates of the
Parish Council website and future MailChimp provision.

It was agreed that the PC requires someone with the skillset to facilitate the upkeep of
the PC website to maintain the consistency of the site. Also if possible someone is
needed who can use an electronic communication tool such as MailChimp or Wix
Ascend. One option is perhaps a student and another option is to pay a one-off
honarium cost, or an hourly rate to a suitable candidate who understands Wix and the
local Council sector. It was agreed that Cllr Bell would provide a basic JD for the role.
The Clerk thanked Cllr Bell for the recent work he had done on updating the website.

22.007 To discuss the circulated Playing Field Advisory Committee (PFAC) Meeting
Minutes (dated 21/2/22) and the implications on the ST and PC Clerk (there are no ST
Meetings tonight due to APM).

A discussion was held regarding the PFAC Minutes dated 21/2/22. Concern was
expressed about the sheer number of tasks that seem to be expected of the PC Clerk
within the last set of Minutes. It was pointed out that historically previous Playing Field
Advisory Committees were more directly involved with hands on tasks, thus lessening
the burden on the Clerk who is not line-managed by PFAC. It was felt that after
consulting with the ST Treasurer, that it would be a good idea for the ST to make all
decisions pertaining to the park as the Charitable Trust and re-align the PFAC
committee to be a dedicated Gala and Fundraising Committee. The remit would be to
focus on those matters only. It was felt that at least 20 volunteers were needed to
prevent volunteer burn out and it was acknowledged that there is currently a volunteer
shortfall. The Clerk will draft an outline document for ST Comment.

Signed by the Chair.....Tuesday 8th March 2022



22.008 To receive an update from the Employment Committee and agree any decisions from it.

This was deferred until April in lieu of the absence of Cllr Swinden.

22.009 To receive the Clerk's Report and Action List.

The Clerk has made steady progress on some of the backlog of tasks. There are a number of large important tasks still outstanding and the Clerk would like to prioritise on these going forward. This includes the Dead Eye Funding application, HGV's, Street Light on the Meadow Lane snickett and the Pensions Regulator. The PC also needs to approve and review Mandatory and Best Practise Policies. Cllr Swinden is happy for the list to be sent to him to circulate.

The Clerk gave an overview of the allotments and remarked how the posters on the Noticeboard were having a positive impact regarding chasing outstanding rents. Supplying the water butts was a task that needs doing soon before the drier weather. The steward for the Caravan rallies which are scheduled to be every weekend at the Riverside Caravan and Camp site is confirmed as Alison Naylor.

22.010 To receive a verbal update from Council representatives.

Cllr Thornton had made progress on producing an allotments spreadsheet to help the Clerk with some back office allotment administration. Cllr Thornton had also contacted NYCC Highways dept regarding mud on the road and the reply received had been circulated.

Cllr Dracup reported that Cononley Wildlife Group has been approached and informed the mill residents had voted for a cull of pigeons as they were reputedly causing a problem in parts of the development. Cllr Dracup also reported that the Make it, Bake it, Grow it event was back at the Institute on 10th September.

Cllr Bell verbally confirmed his written resignation as a Parish Councillor from 30th April, due to increased work pressures.

Cllr Clark reported that there was a need for some sturdy litter pickers and they would cost £17.49 each at Jacs in Skipton. Six would be ideal. Cllr Timbers stated that he may be able to source some litter pickers through the Path Keepers agreement as they are useful for keeping paths clear of litter. Cllr Timbers gave his Dead Eye and Footpath Group updates via the APM following this meeting.

Signed by the Chair.....Tuesday 8th March 2022



22.011 Matters for Debate and Resolution.

- a) The amount of £240.00 for the cost of printing the March newsletter is approved.
- b) The cost of £16.04 for keys for the communal greenhouse via the Lengthsman was approved.
- c) The allocation of £24.00 from the Wildlife Calendar Sales to pay the invoice for the cost of the hire of the CVI for the 'Compost Coffee Morning' on 12th March was approved.
- d) To discuss and approve the 1.75% 'Cost of Living' salary increase in the sector, as per YLCA Communications. This was deferred.

22.012 Council Administration and Finance.

The monthly report on assets, maintenance and Council finance and budgets, payments, receipts, timesheets and estimates as scheduled therein (circulated) were approved.

SCHEDULE of PAYMENTS

(Period: 1st-28th February 2022)

INV Due Period	Payee	Power	Net Amount	VAT	Gross Amount
Feb	Financial Consultant (Dec)	s111 LGA72	£149.50	£29.90	£179.40
Feb	Staff (Jan salary)	s112 LGA72	£670.95		£670.95
Feb	Staff Office costs (Jan)	s112 LGA72	£35.00		£35.00
Feb	Staff Travel costs (Jan)	s112 LGA72	£5.30		£5.30
Feb	Litemania	s19 LGA76	£1,240.00	£248.00	£1,488.00
Feb	M.Latham (Dead Eye signs reimb)	s111 LGA72	£60.00	£12.00	£72.00
Feb	Cllr Clark (Idling signs reimb)	S111 LGA72	£48.00		£48.00

Signed by the Chair.....Tuesday 8th March 2022



Feb	Direct Debit McAfee inv & bank costs (paid via bank card)	s111 LGA72	£89.99 £3.00		£89.99 £3.00
Feb	Clerk (stamps reimb)	s111 LGA72	£7.92		£7.92
Feb	Lengthsman (Jan inv)	s111 LGA72	£287.50		£287.50
Feb	Annual Insurance Premium	s111 LGA72	£3,535.52		£3,535.52
Feb	CLlr Clark (printer ink reimb)	s111 LGA72	£53.48		£53.48

22.013 To note the date of the next Parish Council Meeting is scheduled for 12th April.

22.014 There were no urgent items at the discretion of the Chairman, or items for future meetings.

The meeting closed at 19.54

Signed by the Chair.....Tuesday 8th March 2022