



**MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND  
A CONONLEY PARISH COUNCIL MEETING**

## Meeting Agenda

**Date:** Tuesday 14th February 2022

**Time:** 19.00

**Location:** Cononley Village Institute, Main Street, Cononley BD20 8NT

Open to the Press and Public

**Signed:** *L.Senior.....* Mr L. Senior, Clerk & RFO to the Council, 9th February 2022

- 
- 1 (a) To receive the written resignation of Cllr Swinden from the of position of Chairman.  
(b) To appoint a Chair for this meeting.
  - 2 To receive any apologies and approve the reasons for absence.
  3. Declarations of Interest: To note if any Councillors have stated any dispensations.
  4. To receive and approve the Minutes of the last Parish Council meeting on 10<sup>th</sup> January 2022.
  5. Communication:
    - (a) To receive / consider prior communication from parish residents.
    - (b) To hold a public participation session for members of the public to bring forward items of information relevant to the Council and to speak on items on the agenda (3 minutes per resident).
    - (c) To hear updates from Craven District Council and North Yorkshire County Council Councillors.
    - (d) To receive / consider specific communication from bodies or individuals located outside the parish and which has been sent out to the Councillors.
      - i YLCA White Rose Bulletins and Law and Governance Bulletins (circulated)
      - ii The latest NALC Chief Exec Bulletins (circulated)
      - iii. NYCC (launches 1<sup>st</sup> April 23) Toolkit (circulated via YLCA.

- iii. Caravan Rally Notice, Riverside C&C site 5-13<sup>th</sup> April 23 ( CDC, circulated)
  - v i Freedom Parade, Skipton High St, 11am on 2<sup>nd</sup> March 2023 ( CDC, circulated)
  - v ii ) Coronation of King Charles III, 6<sup>th</sup> May 2023 info via YLCA.
  - v iii) Notification of the YLCA Craven Branch Meeting 21<sup>st</sup> Feb via Zoom (circulated)
6. To discuss and receive a verbal financial report on the latest s106 financial situation
7. Planning Applications (Note: further documents received before the meeting may be considered).
- a) Applications to note for comment:
    - i) Ref: 2023/24754/HH 1<sup>st</sup> floor extension, Meadow Close, Cononley (deadline of 28<sup>th</sup> Feb).
    - ii) Ref:
    - iii) Ref:
  - b) To report any Planning decisions by CDC and note any withdrawals and appeals:
    - i) Ref:
8. To approve the contractor for the new decking and removable platforms at Dead Eye from the three quotes listed below. This work is funded by Awards for All. Quote A is £18,000, Quote B is £9,500 and Quote C is £9,325. All quotes exclude VAT.
9. To discuss and receive any allotment updates and take any appropriate action.
10. Action list – to report on work in progress and note any further actions to be taken.
11. To discuss and approve the draft statement regarding the precept increase for 2023/24.
12. To confirm the date of the Annual Parish Meeting at 8pm on 14<sup>th</sup> March, following a shorter PC Meeting at 7pm and discuss the format and publicity of the meeting.
13. To receive any verbal updates from Council representatives.
14. To discuss the two Parish Councillor vacancies and agree on any action to fill the vacancies.
15. Clerk's report:
16. Matters for debate and resolution.
- a) To agree to the annual renewal of the Bright Pay software for 23/24 at £69.99 plus VAT.
  - b) To agree to support the Great British Spring Clean 17/3/23-02/04/23 and any costs up to £150.00
  - c) To settle the YLCA 'Flying Start' training invoice 17<sup>th</sup> and 25<sup>th</sup> Jan- for Cllr Roberston £66.80.

17. Council administration and finance.

a) To receive the monthly report on assets, maintenance and Council finance and approve budgets, payments, receipts, timesheets and estimates as scheduled therein (circulated).

18. To note the date of the next Parish Council Meeting is 14<sup>th</sup> March 2023 at the CVI .

19. To discuss any urgent items at the discretion of the Chairman, or items for future meetings.

*Mr Lee Senior, Clerk & RFO to the Parish Council 9th February 2023*

**A MEETING OF  
THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE &  
THE SOLE TRUSTEES OF CONONLEY VILLAGE PLAYING FIELD**

**Cononley Village Institute (CVIAC)**

1. To receive and/or approve:
  - (a) Unsigned Minutes
  - (b) Signed Minutes
  - (c) To receive any updates from the CVI Rep or PC Clerk on any ongoing matters.
  - (d) To note the finance report for the CVIAC and approve payments, receipts and estimates as scheduled therein (circulated).

**Cononley Village Playing Field ( CVPF)**

1.
  - (a) To note any recent Minutes.
  - (b) To note any recent maintenance updates from the Playing Field Advisory Cttee, Lengthsman, or PC Clerk based on any urgent safety issues or repairs (inc the Inspection report).
  - (c) To receive an update from the steering group meeting held on 18<sup>th</sup> Jan and to agree to the formation of a 'Friends of Cononley Playing Field' committee to run independently of the ST.
  - (d) To note any recent updates upon conclusion of the Park Refurbishment and the outcome of the post work completion inspection.
  - (e) To note any financial reports.
  - (f) To approve any payments, receipts and estimates as scheduled therein.