



**MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND  
A CONONLEY PARISH COUNCIL MEETING**

## Meeting Agenda

**Date:** Tuesday 8th November 2022

**Time:** 19.00

**Location:** Cononley Village Institute, Main Street, Cononley BD20 8NT

Open to the Press and Public

**Signed:** *L.Senior.....* Mr L. Senior, Clerk & RFO to the Council, 3rd November 2022

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- 1 (a) To receive the written resignation of Cllr Swinden from the of position of Chairman.  
(b) To appoint a Chair for this meeting.
  - 2 To receive any apologies and approve the reasons for absence.
  3. Declarations of Interest: To note if any Councillors have stated any dispensations.
  4. To receive and approve the Minutes of the last Parish Council meeting on 11<sup>th</sup> October 2022.
  5. Communication:
    - (a) To receive / consider prior communication from parish residents.
    - (b) To hold a public participation session for members of the public to bring forward items of information relevant to the Council and to speak on items on the agenda (3 minutes per resident).
    - (c) To hear updates from Craven District Council and North Yorkshire County Council Councillors.
    - (d) To receive / consider specific communication from bodies or individuals located outside the parish and which has been sent out to the Councillors.
      - i NYCC Street Lighting energy costs letter
      - ii YLCA White Rose Bulletins and Law and Governance Bulletins (circulated)
      - iii. The latest NALC Chief Exec Bulletins

- iii CDC new Craven District of Sanctuary letter (circulated)
- 6. To discuss and pass a resolution to sign up to the adaptation of the Civility & Respect Pledge and adopt the Model Councillor-Officer Protocol from NALC & SLCC (circulated).
- 7. Planning Applications (Note: further documents received before the meeting may be considered).
  - a) Applications to note for comment:
    - i) Ref: 2022/24188/REM Access & Landscaping. Amendment. *NO COMMENT*
    - ii) Ref:2022/24424/FUL Stables conversion to living accommodation, Woodside Lane, Cononley
    - iii Ref:
  - b) To report any Planning decisions by CDC and note any withdrawals and appeals:
    - i) 2022/24282/FUL Demolish barn & build two semi-detached houses, New Inn Fold *REFUSED*
- 8. To discuss and approve the quote of £340.00 from contractor, E. Naylor for the removal of silt and reeds from the southern end of the Dead Eye site.
- 9. a) To discuss any matters pertaining to the allotments including feedback from the consultation on the draft allotment agreement changes.
  - b) To discuss and agree to allocate funds for regular pest control visits by the pest controller for the allotment sites.
- 10. To receive an update on the s106 Sub Committee financial situation (to include the Playing Field and Dead Eye).
- 11. Action list – to report on work in progress and note any further actions to be taken.
- 12. To receive an update on the meeting with NYCC Highways on 28<sup>th</sup> Oct and discuss the outcome and any required action.
- 13. To receive any verbal updates from Council representatives.
- 14. Clerk's report:
- 15. Matters for debate and resolution.
  - a) To approve the payment of the Lengthsmans PC invoice of £485.50 for October
  - b) To approve the payment of for the Remembrance Day wreaths up to a limit of £80.00

- c) To approve the financial consultant's October invoice at a cost of £263.50.
- d) To discuss and approve the budget for the financial year 2023 -2024 (supporting documents circulated).

16. Council administration and finance.

- a) To receive the monthly report on assets, maintenance and Council finance and approve budgets, payments, receipts, timesheets and estimates as scheduled therein ( circulated).
- b) To approve the finalised Local Government Association , NJC National Salary Award scales for 22/23. This is a £1 per hour increase for all pay scales across the sector for Clerks. The backdated date to be agreed.

17. To note the date of the next Parish Council Meeting is 13<sup>th</sup> December 2022 at the CVI .

18. To discuss any urgent items at the discretion of the Chairman, or items for future meetings.

*Mr Lee Senior, Clerk & RFO to the Parish Council 3rd<sup>h</sup> November 2022*

**A MEETING OF  
THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & THE  
SOLE TRUSTEES OF CONONLEY VILLAGE PLAYING FIELD**

**Cononley Village Institute (CVIAC)**

1. To receive and/or approve:
  - (a) Draft /Unsigned Minutes
  - (b) Any signed Minutes
  - (c) Any updates from the CVI Rep or PC Clerk on any ongoing matters.
  - (d) To approve a spend circa £1000 + VAT on new crockery. Quotes will be obtained.
  - (e) To note the finance report for the CVIAC and approve payments, receipts and estimates as scheduled therein (circulated).

**Cononley Village Playing Field ( CVPF)**

1.
  - (a) To note any recent Minutes.
  - (b) To note any recent maintenance updates from the Playing Field Advisory Cttee, Lengthsman, or PC Clerk based on any urgent safety issues or repairs (inc the Inspection report). There is a small tree near the Bowling Club hut needing attention.
  - (c) To discuss and take any action regarding the paving slabs around the Bowling Green.
  - (d) To discuss the short and longer term plan for the Playing Field Trust.
  - (e) To note any recent updates on the Park Refurbishment.
  - (f) To approve any payments, receipts and estimates as scheduled therein.