



**MEMBERS OF THE COUNCIL ARE INVITED TO ATTEND
A CONONLEY PARISH COUNCIL CLERK'S DELEGATED AUTHORITY
(MEETING TO BE HELD REMOTELY)**

Meeting Agenda

Date: Tuesday 9th November 2021

Time: 19.00

Location: Via Video Conferencing Platform, Zoom

Zoom Access: Meeting ID: 899 1613 5991 | Passcode: 533260

Open to the Press and Public

Signed: Mr Lee Senior, Clerk & RFO to the Council, 3rd November 2021

Notes:

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 lapsed as of 7 May 2021.

Due to Covid-19 this is not a formal Parish Council Meeting. As the Meeting is not taking place under the LGA 1972 Act Parish Councillors are therefore not summoned. No apologies from non-participating councilors need to be accepted.

Items on the Agenda requiring a Parish Council decision at this meeting are Councilor recommendations made to the Parish Clerk. The decisions will be made by the Clerk under the approved Clerk's Scheme of Delegated Authority using emergency delegated powers granted under Minute ref 21.069 (4th May).

- 1 (a) The Clerk to confirm the written resignation of Cllr Clark from the of position of Chairman further to an email sent to the PC.

(b) Further to members discussion, it is recommended to the Clerk that Cllr Dracup fills the position of Chairman for this meeting.
The Chair is to remind the meeting that while the meeting is not a Full Council Meeting, the Clerk has confirmed that normal Parish Meeting procedures and formats will be followed.
2. Declarations of Interest: The Clerk to note if any Councillors have stated any dispensations.
3. The Clerk to seek guidance for approval of the last Clerk's Delegated Authority meeting held on 12th October 2021.
4. Questions received from the public through the Clerk (5 minutes per resident maximum).
5. To hear updates from Craven District Council and North Yorkshire County Council Councillors.
6. To note (circulated) correspondence from bodies or individuals located inside or outside the parish.
 - i 20's Plenty Campaign (via CDC Cllr Brown)
 - ii Impact of Tourism Questionnaire (CDC)
 - iii Complaint about stile on Moorfoot Lane (member of the public)
 - iiii YLCA Craven Branch Meeting held on 20th October.
7. Planning Applications for comment to the Clerk (late submissions may be accepted)
 - a) After receiving guidance from members, the Clerk records the following Decisions:
 - i) Ref: 2021/22874/HH Building extensions/ Secretary of State Appeal (Info only)
 - b) a) After receiving guidance from members, the Clerk records the following Decisions:
 - i) Ref: 2021/23199/HH Rear extension and Roof Windows, Woodside Lane, Cononley. GRANTED.
 - ii) Ref: 2021/23147/HH Demolish outbuilding/off street parking. Main St, Cononley. GRANTED.
 - iii) Ref: 2021/23244/VAR To vary conditions, land off Netherghyll Lane, Cononley. GRANTED.
 - iiii) Ref: 2021/22789/FUL Twelve new dwellings at Meadow Lane. Cononley. REFUSED.
 - iiiii) Ref: 2021/23286/TPO Trim lower branches, Cross Hills Rd, Cononley. GRANTED.

8. To discuss and recommend to the Clerk whether the PC should support the '20's Plenty' campaign.
9. The Clerk is to receive an update on the activities of the Cleaner/Greener Group.
10. The Clerk to give a verbal report on the allotments.
11. The Clerk to receive any updates from Councillors on the s106 Sub Committee.
12. Action list – to report on work in progress and note any further actions to be taken.
13. The Clerk is to receive a verbal update from Council representatives.
14. Clerk's report.
15. The following are recommended for Clerk's approval under the Clerk's Scheme of Delegated Authority:
 - i) To approve the expenditure of £20.00 from RBL for a wreath for the village War Memorial.
 - ii) CWG request for a contingency for costs of disposing of large dogwood (if required) up to £100.
 - iii) To approve the cost for 680 copies of the December newsletter. Two quotes received: No 1 is £240 with no added VAT. No 2 is £320 with no added VAT.
 - iii) To approve the two invoices from PKF Littlejohn for external Audit 20-21 at total cost of £480.00 inc VAT.
 - iiii) A grant for £261.60 to CVIAC for the Clock Tower service as previously agreed.
16. It is recommended that the Clerk/RFO's monthly report on assets, maintenance and Council finance payments, receipts, estimates and timesheet (as circulated) are agreed under Delegated Authority.
17. To note that 14th December is the date of next Parish Council Meeting is at the CVI @19.00.
A review to take place on 31st December to determine the format of the January Meeting.
18. Any urgent items to be noted for future meetings.

**A MEETING OF
THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & THE
SOLE TRUSTEES OF CONONLEY VILLAGE PLAYING FIELD**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:

- (a) Unsigned Minutes
- (b) Signed Minutes
- (c) Any updates from the CVI Rep
- (d) Any items for discussion not on the Agenda
- (e) To note the finance report for the CVIAC and approve payments, receipts and estimates as scheduled therein. (circulated)

Cononley Village Playing Field (CVPF)

- 1. (a) To note any recent Minutes.
- (b) To note any recent requests for the Playing Field Advisory Cttee based on any urgent safety or maintenance issues raised by the Clerk or Lengthsman (wall damage), (removal of damaged animals).
- (c) To receive any feedback on the recent CVI/PFAC Workshop on Sat 6th Nov and take any appropriate actions further to the workshop.
- (d) To receive any additional feedback on the Beer Fest (further to Cllr Timbers' email report).
- (e) To receive an update on the latest situation with the trees adjacent to the Bowling Club.
- (f) To approve any payments, receipts and estimates as scheduled therein.