

**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL
HELD AT CONONLEY VILLAGE INSTITUTE, 26 SEPTEMBER 2023**

Present: Councillors: M Swinden (Chairman) A Brown M Dracup
A Powell

(Also in attendance: Clerk Hannah Sherriff-Jackson)

23.113 (a) TO RECEIVE THE WRITTEN RESIGNATION OF THE CHAIRMAN

The Parish Council received the resignation of Cllr Swinden from the position of Chairman.

(b) TO APPOINT A CHAIR FOR THIS MEETING

RESOLVED: Cllr Swinden was appointed as Chair for this meeting.

23.114 APOLOGIES (AND REASONS) OF ABSENCE

No apologies were received.

23.115 DECLARATIONS OF INTEREST

No declarations were made.

23.116 MINUTES OF PREVIOUS MEETINGS

Minutes of the previous meetings of Cononley Parish Council were approved as a correct record of the following:

- Monthly Meeting held 25 July 2023
- Extraordinary Meeting held 15 August 2023

23.117 OPEN FORUM

One elector attended the meeting though they did not wish to speak. They were attending with the intention of becoming a Parish Councillor at the next meeting.

23.118 UPDATES FROM NORTH YORKSHIRE COUNCILLOR. ANDY BROWN

Councillor Brown informed the Parish Council that the dump on Crosshills Road had ceased.

He reported on the latest situation at Meadow Close.

He expressed concern about HGVs driving through the village as there has been another incident of a lorry reversing into a wall. He reported that the connection to the main road on Engine Shed Lane is an ongoing issue.

Cllr Brown then gave a report on a Skipton & Ripon Area Committee Meeting as follows:

- There has been an average of 600 releases of sewage onto the streets in the area per year in recent years.
- Airedale Hospital remains on the list of hospitals to be rebuilt though the timescale is unclear. This has been raised with the MP.
- There is some Locality funding still available in small amounts.

23.119 CORRESPONDENCE

The Clerk received a phone call regarding the work being done at Dead Eye by Green Future Building Ltd.

RESOLVED: To add the issue regarding the work to the agenda of the October meeting.

23.120 APPROVAL OF FINANCIAL REPORT

RESOLVED: That the Council approved the following Financial Report:

Financial Report – August

Account Balance Totals

- CPC Current Acc Balance: **£31,927.80**
- CPC Instant Access Acc Balance: **£7,653.10**

CPC Income – 01/08/23 to 31/08/23

None

CPC Expenditure – 01/08/23 to 31/08/23

£2,572.56

23.121 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Council approved the following Accounts to Pay:

	Payee	Reason	Gross	VAT	Net
	National Allotment Society	Annual Membership	£66.00		£66.00
	Green Future Building	Dead Eye Platform & Boardwalk	£12,570.00	£2,095.00	£10,475.00
	H Sherriff-Jackson	Salary (Net) – September	£564.65		£564.65
		Working from Home Allowance	£26.00		£26.00
		Training Fee	£95.69		£95.69
	L Senior	Postage	£15.45		£15.45
	HMRC	PAYE - September	£262.80		£262.80
		PAYE – NIC Shortfall – Period 2	£14.02		£14.02
TOTALS			£13,614.61	£2,095.00	£11,519.61

Also to be approved:

YDMT Consultants – Cononley Play Area JCLI Contract (s106) - £48.60

23.122 APPROVE TEMPORARY ACCESS TO BANK ACCOUNT FOR PREVIOUS CLERK

RESOLVED: That the previous Clerk may continue to have temporary access to the bank account until the new Clerk has access.

RESOLVED: That the previous Clerk may invoice the Council for any work undertaken in this role at his previous hourly rate.

23.123 PLANNING

(a) New Applications:

1. ZA23/25317/TCA – RESOLVED: The Council had no objections

- The Old Tannery, West Lane, Cononley
- 1 x Silver Birch – Pollard

2. ZA23/25302/LBC & ZA23/25301/HH – RESOLVED: The Council had no objections.

- Peat Ghyll Head Barn, Moorside, Cononley
- Proposed Agricultural building to accommodate Carport, Workshop and Stable

3. ZA23/25251/FUL – RESOLVED: The Council will provide a statement of support provided the materials used are sensitive to the locality.

- 79A High Street, Cononley
- Proposed change of use from hot food takeaway to café
- Selective demolition of timber shed
- Large roof vent and existing UPVC shopfront
- Alterations and extensions

4. ZA23/25238/FUL – RESOLVED: The Council will provide a comment opposing this as they feel there is no need for more holiday accommodation in the village and the site is not allocated in the Local Plan.

- Land Fronting Crosshills Road, Cononley
- Construction of holiday lodge

5. ZA23/25359/HH – RESOLVED: The Council had no objections

- High Meadow House, 124 Main Street, Cononley
- Conversion of an existing domestic outbuilding, ancillary to 124 Main Street, Cononley, from a private storage area to domestic study/living space
- Including the removal of an existing garage-type door and replacement with new domestic door and side windows

(b) Planning Decisions: Details of Planning decisions made by North Yorkshire Council were provided to members.

23.124 ALLOTMENT UPDATES

No update was given as the Clerk is awaiting information on the current status of the Allotments.

23.125 ACTION LIST

RESOLVED: That the Council will review the list and bring it up to date. This will be added to the agenda of the next meeting.

23.126 TOWPATH ACCESS AND IMPROVEMENT WORK

Cllr Dracup reported that the intention is for the work to be carried out over winter 2023/24.

23.127 FOOTPATH IMPROVEMENT WORK NEAR THE CAMPSITE

Cllr Dracup reported that he is awaiting a revised plan from North Yorkshire Council to show the footpaths in question. Once received, this can be passed on to the contractor for them to provide a quote for the work.

23.128 APPROVAL OF DISCIPLINARY AND GRIEVANCE POLICIES

RESOLVED: The Council approved these policies.

23.129 AGAR

The Clerk reported that she had received an email from the external auditors requesting further information. The Clerk has provided this information.

23.130 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 10 October 2023.

The Clerk advised the next meeting would be held:

- Monthly Meeting at Cononley Village Institute at **7pm on Tuesday 17 October 2023**

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Chair

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Date

