



## **MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 09 DECEMBER 2025**

### **CONONLEY VILLAGE INSTITUTE (CVIAC)**

#### **1. MINUTES OF PREVIOUS MEETINGS**

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute & Cononley Village Playing Field held 11 November 2025

The Sole Trustees noted the signed Minutes of the CVIAC meeting held 15 September 2025.

#### **2. RECEIVE UPDATES FROM CVI REP**

Cllr Allum reported that, following the Fire Risk Assessment, more smoke and heat detectors will be installed throughout the building.

Cllr Allum informed the Sole Trustees that the external holes in the walls will be grinded over in spring 2026.

Cllr Allum reported that the history project is ongoing with ad hoc displays appearing at various village events such as a successful display at Remembrance Sunday. It is hoped that the history trail will be ready for the end of summer 2026.

Cllr Allum informed the Sole Trustees that the Christmas fair had a good turnout.

Finally, Cllr Allum reported that the next CVIAC meeting will be held in March 2026.

#### **3. ANY OTHER BUSINESS**

No other business was discussed.

#### **4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS**

The Financial Report was noted.

No payments required approval.

#### **5. APPROVAL OF INVOICES**

No new invoices to be approved.



## **CONONLEY VILLAGE PLAYING FIELD (CVPF)**

### **1. UPDATE FROM FRIENDS OF CONONLEY PLAYING FIELD**

Cllr Clark reported that the gala committee need further information on licensing for the event. Cllr Clark will contact the Treasurer of CVIAC for this information.

### **2. NOTE THE LENGTHSMAN'S MONTHLY INSPECTION**

The Monthly Inspection report was noted.

### **3. RECENT MAINTENANCE UPDATES**

#### **a) Memorial Bench**

The Clerk reported that she is awaiting confirmation from the family about the preference of benches.

#### **b) Dog Poo Signs**

The Clerk reported that she is awaiting a quote from the Lengthsman for the signs.

### **4. NOTE THE FINANCIAL REPORT**

The Financial Report was noted.

### **5. NOTE & APPROVE PAYMENTS**

A payment of £117.50 to the Lengthsman for maintenance work in November was approved.

A payment of £1,556.52 to Jupiter Play and Leisure Limited for replacement timbers on the rope bridge and a resin kit was approved.

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(Chair)

(Date)