



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL
HELD AT CONONLEY VILLAGE INSTITUTE, 08 SEPTEMBER 2026**

Present: Councillors: K Clark (Chair) R Paley M Dracup M Allum
M Steele A Hopwood

(Also in attendance: Clerk Hannah Sherriff-Jackson, North Yorkshire Councillor Andy Brown and 2 members of the public)

26/70 APOLOGIES (AND REASONS) FOR ABSENCE

No apologies were received.

26/71 DECLARATIONS OF INTEREST

No declarations were made.

26/72 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 14 July 2026

26/73 OPEN FORUM

Two members of the public attended.

One member of the public wished to observe.

One member of the public informed the Parish Council of an email he had received from a recent visitor to the village praising the village and the station. The visitor has pledged to donate money in order for the Friends of Cononley Station to purchase a water butt.

The member of the public reported that the works to the bus stops will be taking place during the half term holidays. A casing can be provided for the bus shelter in order to display a timetable.

The member of the public requested that the Parish Council considers the maintenance of the bench by the bus shelter.

The member of the public informed the Parish Council that the Parish Council can request for something to replace the shed at the station. The Parish Council will consider this further.



The member of the public reported that average speed cameras will be appearing on the stretch of the A629 between Keighley and Silsden roundabout. The member of the public raised concerns that this may encourage speeding on the stretch of the A629 from Silsden roundabout in to North Yorkshire.

The member of the public informed the Parish Council that he is pursuing the installation of visitor signage at the station.

26/74 UPDATES FROM NORTH YORKSHIRE COUNCILLOR, ANDY BROWN

Councillor Brown reported that the 4th version of the map for the Local Plan Call For Sites has been published.

Councillor Brown informed the Parish Council that Kex Gill is yet to be completed and is currently under traffic light control.

Councillor Brown reported that NYC's policy on fixed speed cameras has changed to allow fixed cameras to be installed in some areas however the criteria for this is yet to be publicised.

Councillor Brown informed the Parish Council that permission has been given by NYC Highways for the new access track on Netherghyll Lane. Councillor Brown will remind enforcement that the track is for agricultural use only.

Councillor Brown reported that he has reported the condition of the wall on Crosshills Road. The Clerk will also report this issue.

Councillor Brown informed the Parish Council that he still has a small amount of Locality Funding left.

Cllr Allum asked Councillor Brown if there is any way to request different criteria for the spending of planning gain money in order to carry out works to other areas of the village other than the Playing Field. Councillor Brown will look in to this.

26/75 CORRESPONDENCE

Support the 'Don't Spark Disaster' Wildfire Campaign – Email: The Parish Council noted an email regarding North Yorkshire Council's 'Don't Spark Disaster' Wildfire Campaign.

Area 5 Gully Programme – Email: The Parish Council noted an email regarding the Area 5 gully programme. The Parish Council noted that the programmed works in Cononley will be towards the end of 2026.

Proposed Water Mains Renewal – Email: The Parish Council noted an email regarding a water mains renewal project in April 2027.

Play Inspection Training for Councillors or Lengthsman – Email: The Parish Council noted an email regarding upcoming play inspection training.

Planned Road Restriction Notification – Meadow Lane – Email: The Parish Council noted an email regarding a road closure on Meadow Lane, Cononley from



24-28 August 2026 to connect the new main onto the main in Meadow Lane as part of the mains renewal scheme.

North Yorkshire Council Parish Liaison: Polling District Review Consultation –

Email: The Parish Council noted an email regarding the Polling District Review Consultation.

West Yorkshire Mass Transit Spatial Development Framework Joint

Development Plan Document Regulation 19 Consultation – Email: The Parish Council noted an email regarding the consultation for the draft plan for the West Yorkshire Mass Transit Spatial Development Framework Joint Development Plan.

North Yorkshire Council Parish Liaison: Calculating Greenhouse Gas

Emissions Parish Council Training – Presentation – Email: The Parish Council noted an email containing the presentation from the recent Calculating Greenhouse Gas Emissions Parish Council Training. Cllr Clark reported that she attended the training.

North Yorkshire Council – New Consultation – Neighbourhood Plan

Submission Consultation, comment by 28 September – Email: The Parish Council noted an email regarding the Neighbourhood Plan Submission Consultation for Husthwaite, Tadcaster and Whitby.

North Yorkshire Council – New Consultation – Neighbourhood Plan

Consultation, comment by 1 September – Email: The Parish Council noted an email regarding the Neighbourhood Plan Consultation for Knaresborough, Terrington and Bradleys Both.

North Yorkshire Council Parish Liaison: Information regarding the Tour of

Britain on Saturday 5 September – Email: The Parish Council noted an email regarding the Tour of Britain on Saturday 5 September.

Yorkshire Water Investment Project – Email: The Parish Council noted an email regarding Yorkshire Water's Investment Project replacing water mains in Cononley. The Parish Council noted that these works are ongoing. Cllr Clark has put a notice on the Parish Council's social media regarding these works.

Rt Hon Sir Julian Smith KCB CBE MP – Constituency Surgeries – Email: The Parish Council noted an email from the MP regarding constituency surgeries. Cllr Clark has publicised these on the Parish Council's social media page. Cllr Allum has displayed the poster in the noticeboard.

Fly Tipping in the Village – Email: The Parish Council noted an email regarding recent fly tipping incidents in the village. The Parish Council noted that the fly tipped waste next to the Flosh has been cleared. The Parish Council noted that the rubbish on Crosshills Road is being monitored by the Housing Officer.

Planned Road Restriction Notification – Woodside Lane – Email: The Parish Council noted an email regarding a road closure on Woodside Lane, Cononley for a period of 7 hours on 15 October to clear vegetation from the overhead voltage cable. Cllr Clark has put a notice on the Parish Council's social media regarding the closure.



North Yorkshire Council Parish Liaison: Installation of new parking payment machines across North Yorkshire – Email: The Parish Council noted an email regarding the installation of new parking payment machines across North Yorkshire.

York and North Yorkshire Combined Authority Local Transport Plan Consultation – Email: The Parish Council noted an email regarding a consultation on the York and North Yorkshire Combined Authority Local Transport Plan.

Confirmed Order Consultation for Highways Act 1980 Diversion Order Application No: CRA/2026/03/DO – Email: The Parish Council noted an email regarding a confirmed Diversion Order of Public Bridleway No. 05.13/1.

North Yorkshire Council Parish Liaison: Awareness Raising – Martyn’s Law Parish Council Training – Email: The Parish Council noted an email regarding an upcoming training session for Parish Councils on Martyn’s Law. Cllr Steele will attend this training session.

North Yorkshire Council Parish Liaison: Update on Call for Sites Map for Parish Councils – Email: The Parish Council noted an email regarding an update on the Call for Sites map for Parish Councils.

26/76 OUTSTANDING ISSUES LIST

The Parish Council reviewed the Outstanding Issues List and the Lengthsmans Job List.

The Clerk will amend accordingly.

26/77 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved:

- Current Account as 02/09/2026: £20,773.26
- Instant Access Savings Account as 02/09/2026: £39,063.38

26/78 NOTE PAYMENTS MADE IN AUGUST 2026

	Payee	Reason	Gross	VAT	Net
	H Sherriff-Jackson	Salary (net) – August	£1,086.52		£1,086.52
		Working From Home Allowance	£26.00		£26.00
	HMRC	HMRC NI Cont (PC & Clerk) & IT	£132.18		£132.18
TOTAL			£1,244.70	£0	£1,244.70

26/79 APPROVAL OF ACCOUNTS TO PAY



RESOLVED: That the Parish Council approved the following Accounts to Pay:

	Payee	Reason	Gross	VAT	Net
	H Sherriff-Jackson	Salary (net) – September & Pay Award	£1,237.54		£1,237.54
		Working From Home Allowance	£26.00		£26.00
		Google Play – Gmail Storage – July	£1.59	£0.26	£1.33
		Google Play – Gmail Storage – August	£1.59	£0.26	£1.33
		HP Instant Ink – Printer Ink – July	£14.03		£14.03
		HP Instant Ink – Printer Ink – August	£14.03		£14.03
	HMRC	HMRC NI Cont (PC & Clerk) & IT	£227.92		£227.92
	WJP Software Limited	.gov Domain & Emails	£528.00	£88.00	£440.00
	The National Allotment Society	Membership Renewal	£84.00	£14.00	£70.00
	John Mason Printers Limited	Newsletter Printing	£268.00		£268.00
	PKF Littlejohn LLP	External Audit	£378.00	£63.00	£315.00
TOTAL			£2,780.70	£165.52	£2,615.18

26/80 APPROVAL OF PAYMENTS TO THE LENGTHSMAN

The Clerk reported that she has received the invoices from the Lengthsman for July and August 2026.

RESOLVED: That the Parish Council approved two payments to the Lengthsman of £487.50 and £270.81 for July and August respectively.

26/81 PLANNING

a) New Applications:

1. **26/03660/FUL** – RESOLVED: The Parish Council have the following comments on the proposed design:
 - The existing roof and/or extension roof provides capacity to incorporate solar pv to mitigate energy related emissions.
 - The flat roof could serve as a 'green' roof if practical – supporting wildlife, thermal control, and increase the lifespan of the roof.
 - Ref 9.0 of the Sustainable Design & Construction Statement – Keep the remaining garden area as natural as possible to support wildlife habitat, carbon sequestration and drainage. The drawings suggest a grassed lawn at the front of the house; however, this is currently a parking area – It is not clear from the plans where the homeowner's car/s will be parked.



- Measures to harvest and utilise rainwater from the increased roof space is preferable to connecting to the existing drainage system.
- Measures to limit light pollution which can negatively impact wildlife within the rural setting are encouraged.
 - 2 Woodside Lane, Cononley
 - Householder permission for two storey side extension, front canopy over front door and tarmac area formed into garden

2. 26/04223/LB – RESOLVED: The Parish Council had no objections.

- Aireview Farm, Crosshills Road, Cononley
- Listed building consent for repairs to the roof including stripping of existing roof slates, laying of new breather membrane and battens installation of new conservation Velux windows and relaying of slates. New timber gutter on metal support brackets to northwestern elevation. Removal of existing ceiling to existing utility and replacement with fibre boards. Installation of fibre boards to existing living room. Replacement of windows (references W0.03, W0.04 and W0.05).

b) Planning Decisions: Details of Planning decisions made by North Yorkshire Council were provided to members.

c) Other Planning Issues: None

26/82 ALLOTMENT UPDATES

a) Pathway

Cllr Steele reported that he and the Lengthsman will be carrying out the topping off of the pathway in the near future.

b) Community Orchard – Rubbish

The Parish Council will look into arranging a chipper.

c) Inspections

Cllr Clark reminded the Parish Council that the next inspection will be taking place on 17 September 2026.

d) Mature trees on plot

Cllr Steele reported that he is in the process of collecting quotes for the works on the trees.

e) Chickens – Loose

The Parish Council noted recent issues regarding chickens escaping on to neighbouring plots.



f) Other allotment updates

Thanks were given to Cllr Paley for her work on updating the site map of the allotments.

The Clerk reported that she has received a request from a plot holder to swap to a neighbouring plot once available. The Parish Council will review this request following the upcoming inspection.

26/83 BIODIVERSITY POLICY

The Clerk circulated to suggested updates to the Biodiversity Policy to members prior to the meeting.

RESOLVED: Cllr Clark will liaise with community groups to gather any comments or suggested amendments.

RESOLVED: The Clerk will liaise with local landowners to gather any comments or suggested amendments.

26/84 EMERGENCY PLAN/KEY CONTACT LIST

RESOLVED: That this item was deferred to a later date.

26/85 PARISH COUNCIL EMAIL

The Clerk will request an update from ActiveCouncil.

26/86 S106 MONEY

Cllr Allum reported that, after liaising with various stakeholders, he is in the process of putting together a spec to send to architects in order to obtain quotes.

Cllr Dracup reported that the proposed works to the footpath do not fit the criteria for the use of S106 funds. Cllr Dracup will respond to explain that the footpath improvements will improve the access from a leisure space to an open green amenity.

26/87 BUS STOPS THROUGHOUT VILLAGE

This item was considered during the Open Forum. Details of this update can be found at Minute 26/73.

26/88 REPRESENTATIVE REPORTS



Cllr Allum reported that the meeting regarding the potential development of Madge Bank was informative. There is a secured option for development on Madge Bank. The potential plans shared at the meeting showed partial development of the upper half with the bottom area being left as an open green space.

Cllr Dracup reported that he is chasing NYC regarding the speed review at Cononley Lane end.

Cllr Dracup reported that the Canal and River Trust will clear the vegetation growing at the edges of the steps to the towpath. Cllr Dracup has reported the fly tipping at the bottom of the steps to NYC.

Cllr Hopwood reported that Cononley Wildlife Group has received some Locality funding from Councillor Brown.

Cllr Clark reported that Cleaner Greener Cononley will be purchasing more hoops for litter picking.

Cllr Clark reported that new pads have been installed on the defibrillator.

Cllr Clark reported that the Make It, Bake It, Grow It Show was very successful.

26/89 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 05 October 2026.

The Clerk advised the next meeting would be held:

- **Monthly Meeting at Cononley Village Institute at 7pm on Tuesday 13 October 2026**

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(Chair)

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(Date)