



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL  
HELD AT CONONLEY VILLAGE INSTITUTE, 19 DECEMBER 2023**

**Present:** Councillors: A Powell (Chairman) M Dracup K Clark  
A Brown (Until Minute 23.185)  
(Also in attendance: Clerk Hannah Sherriff-Jackson)

**23.179 (a) TO RECEIVE THE WRITTEN RESIGNATION OF THE CHAIRMAN**

The Parish Council received the resignation of Cllr Swinden from the position of Chairman and as a Parish Councillor.

**(b) TO APPOINT A CHAIR FOR THIS MEETING**

RESOLVED: Cllr Powell was appointed as Chair for this meeting.

**23.180 APOLOGIES (AND REASONS) OF ABSENCE**

No apologies were received.

**23.181 DECLARATIONS OF INTEREST**

No declarations were made.

**23.182 MINUTES OF PREVIOUS MEETINGS**

Minutes of the previous meeting of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 14 November 2023

**23.183 OPEN FORUM**

No electors attended.

**23.184 UPDATES FROM NORTH YORKSHIRE COUNCILLOR, ANDY BROWN**

Councillor Brown informed the Parish Council that an election will be held on 2<sup>nd</sup> May 2024 for a Mayor of York and North Yorkshire. This 6 person office will sit above the local council.

He also reported that the budget setting for North Yorkshire Council is ongoing.



Councillor Brown informed the Parish Council that the application for the new gymnasium at Skipton Road and Crosshills has been approved.

He also informed the Parish Council that the development of 25 houses on Meadow Lane has been approved.

Councillor Brown reported that the Definitive Map Modification Order for Moorfoot Lane has been referred to the Secretary of State.

Finally, Councillor Brown informed the Parish Council of the resurfacing works due to be carried out on Crosshills Road.

### **23.185 CORRESPONDENCE**

The Parish Council noted an email from a resident who expressed concerns regarding the new canal access steps.

The Parish Council noted an email regarding the new parking charges in the train station car park.

The Clerk reported that the Parish Council's website is now back up and running and has been updated.

The Clerk reported that North Yorkshire Council have confirmed ownership of the street lights on Highgate Croft and will add them to the NYC map.

Cllr Powell will chase up the ownership of the lights on Moorfoot.

The Clerk will ask for confirmation from NYC that the light in the snicket between Meadow Lane and Meadow Croft has been added to the NYC map.

The Clerk will contact Lumalite to confirm the 'switch off' date for the Christmas lights will be in week commencing 8<sup>th</sup> January.

The Clerk informed the Parish Council that the 20mph extension on Main Street is planned to take place between 27<sup>th</sup>-29<sup>th</sup> December.

The Clerk informed the Parish Council that she has passed on the comments regarding the line painting for the resurfacing works on Crosshills Road to NYC.

### **23.186 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT**

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved

- |  |            |
|--|------------|
| • Current Account at 12/12/2023:               | £27,901.75 |
| • Instant Access Savings Account as 12/12/2023 | £7,705.08  |



**23.187 SLCC MEMBERSHIP**

RESOLVED: That the Parish Council will pay the proportional payment of £118.50 for the Clerk’s SLCC annual membership.

**23.188 APPROVAL OF ACCOUNTS TO PAY**

RESOLVED: That the Parish Council approved the following Accounts to Pay:

	<b>Payee</b>	<b>Reason</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
	H Sherriff-Jackson	Salary (net) - December	£939.25		£939.25
		Working from Home Allowance	£26.00		£26.00
		Training (Allotments 1 & Finance)	£37.90		£37.90
		WIX Annual Subscription	£201.60	£33.60	£168.00
		SLCC Annual Membership	£118.50		£118.50
	HMRC	Employers NI - December	£25.01		£25.01
	YLCA	Training (Allotments 2)	£25.00		£25.00
	D Loss	Maintenance - November	£94.00		£94.00
	Mason Printers	Newsletter – Winter	£255.00		£255.00
<b>TOTAL</b>			<b>£1722.26</b>	<b>£33.60</b>	<b>£1688.66</b>

**23.189 BUDGET 2024/25**

RESOLVED: That the draft Budget was approved for 2024/25. The budget figure is £38,454.00.

**23.190 REMOVAL OF PAST PARISH COUNCILLORS FROM BANK ACCOUNT**

RESOLVED: That the Parish Council will remove Cllr Swinden from the Parish Council bank account.

**23.191 SETTING UP OF DIRECT DEBIT TO NEST**

RESOLVED: That the Parish Council approve the setting up of a Direct Debit to Nest for the Clerk’s pension scheme.

**23.192 PLANNING**

**(a) New Applications:** None

**(b) Planning Decisions:** Details of Planning decisions made by North Yorkshire Council were provided to members.



### **23.193 ALLOTMENT UPDATES**

#### **(a) Unpaid Rents**

The Clerk reported that some Rents are still outstanding for 2023.

RESOLVED: The Clerk will contact YLCA for advice regarding this issue.

#### **(b) Greenhouse Repairs**

The Clerk informed the Parish Council that the Lengthsman has secured the broken roof panels.

The Lengthsman has expressed concerns regarding the condition of the timber on the greenhouse.

RESOLVED: Cllr Dracup and Cllr Powell will meet with the Lengthsman in the New Year to assess the condition of the greenhouse.

#### **(c) Other Allotment Updates**

The Clerk wrote to the plot holders who hold multiple plots to ask if they would consider relinquishing some or all of a plot. She has only received 1 response.

The Clerk reported that the invoices for the Rents for 2024 are ready to be sent on 2<sup>nd</sup> January.

The Clerk will send a poll out with the invoices to request suggestions on possible improvements to the allotments.

### **23.194 DEFIBRILLATOR TRAINING**

Cllr Clark reported that the defibrillator training session will take place on 10<sup>th</sup> February 2024 at 10am. The training is open to all, more details will be released nearer the time.

### **23.195 WINTER SALT**

RESOLVED: That the Parish Council will ask the Lengthsman to order winter salt up to the value of £600.

### **23.196 BENCHES THROUGHOUT THE VILLAGE**

RESOLVED: That the Clerk will ask the Lengthsman to check and report on the condition of the benches throughout the village. The Parish Council will then consider any further required maintenance.



**23.197 HGVs TRAVELLING THROUGH THE VILLAGE**

The Parish Council have received a number of reports of HGVs getting stuck whilst travelling through the village.

RESOLVED: The Clerk will draft an email to send to haulage companies as and when incidents occur to inform them that the village is unsuitable for HGVs.

**23.198 BIODIVERSITY DUTY**

The Clerk reported that the Parish Council had a duty to consider what it can do to conserve and enhance biodiversity.

RESOLVED: The Clerk will draft a Biodiversity Policy to be adopted at the January meeting.

**23.199 REPRESENTATIVE REPORTS**

No reports were given.

**23.200 DATES & TIMES OF NEXT MEETINGS**

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 01 January 2024.

The Clerk advised the next meeting would be held:

- Monthly Meeting at Cononley Village Institute at **7pm on Tuesday 09 January 2023**

.....  
(Chair)

.....  
(Date)