



You are summoned to attend the Annual Meeting of Cononley Parish Council to be held on **Tuesday 07th May 2024 at 7.00pm at Cononley Village Institute**

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

- 1. To receive nominations and appoint the Chairman of the Council for 2024/25.**
- 2. To receive nominations and appoint the Vice-Chairman of the Council for 2024/25.**
- 3. To receive any apologies for absence and approval of reasons given.**
- 4. To appoint Committee Members to the Employment Committee.**
- 5. To appoint the Sole Trustees to the Cononley Village Institute Trust and the Cononley Village Playing Field Trust.**
- 6. To appoint Sole Trustee Representatives on the Cononley Village Institute Advisory Committee.**
- 7. To appoint Sole Trustee Representatives on Friends of Cononley Playing Field.**
- 8. To appoint two representatives to the YLCA Craven Branch.**
- 9. To approve dates, times and places of Meetings of the Council for the year 2024/25***
- 10. Declarations of Interest:**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 11. To approve the Minutes* of the last Parish Council meeting held on Tuesday 16 April 2024 as a true and accurate record.**
- 12. Open Forum – For residents to raise issues to the Parish Council.**
- 13. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
Email: cononleypc@gmail.com



14. To receive Correspondence and decide future action where necessary.

- a. MP Contact Details Poster***
- b. Litter Legend Awards***
- c. Notification of Commencement of Call for Sites – NYC Local Plan**

15. To note the running accounts* and approve the financial report.

- Current Account as 01/05/2024: £41,291.85
- Instant Access Savings Account as 01/05/2024: £20,227.99

16. To approve Accounts to Pay for May 2024.

H Sherriff-Jackson	Salary (net) - April	£922.48
	Working From Home Allowance	£26.00
	Postage – Special Delivery & 1x stamp	£8.60
HMRC	HMRC NI Cont	£25.01
SLCC	Training – Cllr Clark	£144.00
TOTAL		£1,126.09

17. To approve the payment to the Lengthsman once the invoice is received.

18. To approve the transfer of the Playing Field Maintenance funds to the Playing Field Savings account.

19. Planning:

(a) To consider any new Planning Applications

(Please note: any applications received between 01/05/24-07/05/24 may also be discussed)

- None

(b) To receive and note Decisions made by North Yorkshire Council

- Application for a certificate of lawful development for the existing conservatory to be demolished and formation of new porch in line with conservatory.
 - ZA24/25662/CPL
 - 8 Crag View, Cononley
 - Approve Cert. Lawful Devt
- Application to vary condition no 2 (Proposed first floor bedrooms over ground floor garages to plots 3,4,5 & 6) of

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allowed planning appeal decision referenced APP/C2708/W/23/3316871 relating to planning application referenced 2022/23854/FUL

- ZA24/25900/VAR
- Land Off Meadow Lane/Meadow Close, Cononley
- Application Withdrawn

- Prior approval notification for a roof over an existing farmyard
 - ZA24/25888/PNAG
 - Royd House, Lingah Hill, Cononley Road, Glusburn
 - Prior Approval Not Required

(c) Any Other Planning Issues

20. To receive any verbal allotment updates and take any appropriate action.

- a. Update on Waiting List & Greenhouse Plots**
- b. Update on potential s106 spends - Paths**
- c. Greenhouse Issues – Opening window to allow airflow**
- d. Other allotment updates**

21. Accessibility throughout the village: To receive an update and consider next steps

22. Second Defibrillator: To receive an update and consider next steps

23. Christmas Lights: To discuss the purchase of Christmas Lights for 2024

24. Issues raised at Annual Parish Meeting: To discuss and consider possible action

- a. Neighbourhood Plan**
- b. Biodiversity Issues on Developments**
- c. Footpath to Deadeye Improvements**
- d. Gritting & Grit Bins**

25. Representative Reports

26. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Friday 24th May 2024.

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27. Date and time of next meeting: Meeting of the Parish Council 4th June 2024 at 7pm at the CVI.

*Circulated separately

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A Meeting of:

**The Sole Trustees of the Cononley Village Institute &
The Sole Trustees of Cononley Village Playing Field**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - a. Unsigned Minutes
 - b. Signed Minutes
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates*
5. To discuss the approval of invoices.

Cononley Village Playing Field (CVPF)

1. To receive an update from Friends of Cononley Playing Field.
2. To note the Monthly Inspection*
3. To note any recent maintenance updates based on any urgent safety issues or urgent repairs.
 - a. Bowling Club – Trees
 - b. Tree next to wall near Bowling Club
 - c. Basket Swing Replacement*
 - d. Replacement of bolts in play equipment (Hanging Rings)
 - e. Treatment of wooden posts
 - f. Purchase of Park Closed signs
 - g. Tree Planting
 - h. Roundabout Safety Surface
 - i. Spare keys for main gate
4. To note any financial reports*
5. To note and approve any payments, receipts and estimates

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- a. **D Loss – Lengthsman (March) - £633.25**
- b. **S Slater – Bandstand Socket - £240.00**

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