MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 13 OCTOBER 2026

CONONLEY VILLAGE INSTITUTE (CVIAC)

1. MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute & Cononley Village Playing Field held 08 September 2026.

The Sole Trustees noted the signed Minutes of the CVIAC meeting held on 08 June 2026.

The Sole Trustees noted the draft Minutes of the CVIAC meeting held 12 October 2026.

2. RECEIVE UPDATES FROM CVI REP

Cllr Allum reported that the annual clock service has been carried out.

Cllr Allum informed the meeting that CVIAC has updates the Risk Assessment. RESOLVED: That the Sole Trustees approved the updated Risk Assessment.

Cllr Allum reported that two large events have been held recently at the CVI, both being very successful.

3. ANY OTHER BUSINESS

No other business was discussed.

4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS

The Financial Report was noted.

No payments required approval.

5. APPROVAL OF INVOICES

No new invoices to be approved.

CONONLEY VILLAGE PLAYING FIELD (CVPF)

1. NOTE THE LENGTHSMAN'S MONTHLY INSPECTION

The Inspection Report was received for September 2026.

2. RECENT MAINTENANCE UPDATES

a) Mulch – Budget

The Clerk will ask the Lengthsman to purchase as much mulch as needed to bring the surface to an acceptable standard.

Cllr Clark will request a quote for a bonded rubber mulch surface under the zip line.

b) Sand – Amount

The Clerk will ask the Lengthsman to purchase as much sand as needed to bring the sand to an acceptable level.

c) Climbing Net – Damage & Exposed Wires

The Clerk will ask the Lengthsman for a quote to replace the damaged climbing net.

d) Trip Hazard – Slide

The Clerk will ask the Lengthsman if the trip hazard remains at the end of the slide and, if so, the Clerk will request its removal.

3. NOTE THE FINANCIAL REPORT

The Financial Report was noted.

4. NOTE & APPROVE PAYMENTS

A payment of £709.25 to the Lengthsman for maintenance work in September was approved.

A payment of £150.00 to S Mackie Drystone Walling for the wall repairs was approved.

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(Chair) **(Date)**