Cononley Parish Council – Assertion 10 Statement

Assertion 10 was added to proper practices for smaller authorities in 2025 to bring digital and data management to the fore in an ever-changing digital world.

To warrant a positive response to Assertion 10, the authority needs to have taken the following actions:

	Compliant ?	Actions	Timescale
Email Management	No	- Set up .gov email address for Clerk & Councillors - Quote received from Parish Online. - Obtaining quotes from 2 other suppliers - Once approved, carry out movement from Gmail to .gov email accounts	- Before end of 2026
Website Accessibility	Yes	N/A	N/A
Publication of Council Information	Yes	N/A	N/A
IT Policy Requirement	No	- Review and adopt draft IT Policy	- June 2026

The Parish Council will have to answer 'no' to Assertion 10 as the Parish Council does not yet have a generic email on a Parish Council owned domain nor has the Parish Council adopted an IT policy. These issues will be rectified by the end of 2026 by carrying out the actions outlined above.

IW Cook.

9/6/26.