



You are summoned to attend the meeting of Cononley Parish Council to be held on  
**Tuesday 09<sup>th</sup> January 2024 at 7.00pm at Cononley Village Institute**

### **AGENDA**

*(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)*

- 1. (a) To receive the written resignation of Cllr Powell from the position of Chairman  
(b) To appoint a Chair for this meeting**
- 2. To receive any apologies for absence and approval of reasons given.**
- 3. Declarations of Interest:**  
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 4. To approve the Minutes of the last Parish Council meeting held on Tuesday 19 December 2023 as a true and accurate record.**
- 5. Open Forum – For residents to raise issues to the Parish Council.**
- 6. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**
- 7. To receive Correspondence and decide future action where necessary.**
- 8. To note the running accounts and approve the financial report.**
  - Current Account as 01/01/2024: £39,276.00
  - Instant Access Savings Account as 01/01/2024: £7,758.49
- 9. To approve the movement of the ringfenced Playing Field maintenance money £12,333.60 from the Current Account to the Instant Access Savings Account.**
- 10. To note the payment of £58.25 to Slater Electrical for repairing and connecting the bandstand Christmas lights.**
- 11. To approve Accounts to Pay for January 2024.**

Signed by *Hannah Sherriff-Jackson*  
Clerk to Cononley Parish Council  
Email: cononleypc@gmail.com



H Sherriff-Jackson	Salary (net) - January	£939.25
	Working From Home Allowance	£26.00
	Training (Agendas)	£12.90
	Postage	£12.00
HMRC	HMRC NI Cont	£25.01
<b>TOTAL</b>		<b>£1015.16</b>

**12. To discuss and approve the precept figure of £33,166 for 2024/25.**

**13. Internal Audit: To discuss and approve the appointment of an Internal Auditor for 2023/24.**

**14. Planning:**           **(a) To consider any new Planning Applications**  
 (Please note: any applications received between 01/01/24-09/01/24 may also be discussed)

- Ground floor balcony and porch extensions, including new French doors
  - ZA23/25558/HH
  - 50 Skipton Road, Cononley

**(b) To receive and note Decisions made by North Yorkshire Council**

(As of 01/01/2024, there are no decisions to be noted. Any decisions made by NYC between 01/01/2024-09/01/2024 may also be discussed)

**15. To review and approve the adoption of a Biodiversity Policy\*.**

**16. To receive any verbal allotment updates and take any appropriate action.**

- a. Unpaid Rents
- b. Combining of multiple plots
- c. Email from Tenant – potential plot with bees
- d. Other allotment updates

**17. Accessibility throughout the village: To consider and discuss concerns from residents and decide on appropriate next steps.**

**18. Canal Towpath Access: To receive an update and consider correspondence regarding the new access steps.**

**19. Representative Reports**

Signed by *Hannah Sherriff-Jackson*  
 Clerk to Cononley Parish Council  
 Email: cononleypc@gmail.com



**20. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 5<sup>th</sup> February 2024.**

**21. Date and time of next meeting: 13<sup>th</sup> February 2024 at 7pm at the CVI.**

Signed by *Hannah Sherriff-Jackson*  
Clerk to Cononley Parish Council  
Email: [cononleypc@gmail.com](mailto:cononleypc@gmail.com)



**A Meeting of:**

**The Sole Trustees of the Cononley Village Institute &  
The Sole Trustees of Cononley Village Playing Field**

**Cononley Village Institute (CVIAC)**

1. To receive and/or approve:
  - a. Unsigned Minutes
  - b. Signed Minutes
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates\*
5. To discuss the approval of invoices.

**Cononley Village Playing Field (CVPF)**

1. To receive an update from Friends of Cononley Playing Field.
2. To note the Monthly Inspection\*
3. To note any recent maintenance updates based on any urgent safety issues or urgent repairs.
  - a. Bowling Green – Trees falling on to the Green
  - b. Bandstand Socket – Discuss the repair/replacement of the socket
4. To note any financial reports\*
5. To approve any payments, receipts and estimates

\*Circulated separately

Signed by *Hannah Sherriff-Jackson*  
Clerk to Cononley Parish Council  
Email: cononleypc@gmail.com