



You are summoned to attend the meeting of Cononley Parish Council to be held on  
**Tuesday 09<sup>th</sup> July 2024 at 7.00pm at Cononley Village Institute**

### **AGENDA**

*(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)*

- 1. (a) To receive the written resignation of Cllr Powell from the position of Chairman.  
(b) To appoint a Chair for this meeting**
- 2. To receive any apologies for absence and approval of reasons given.**
- 3. To co-opt a new Parish Councillor**
- 4. To appoint a Parish Council Representative to the Cononley Village Institute Advisory Committee**
- 5. Declarations of Interest:**  
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 6. To approve the Minutes\* of the last Parish Council meeting held on Tuesday 04 June 2024 as a true and accurate record.**
- 7. Open Forum – For residents to raise issues to the Parish Council.**
- 8. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**
- 9. To receive Correspondence and decide future action where necessary.**
  - (a) Planned Road Closure Notification – New Inn Fold, Cononley
  - (b) Planned Road Closure Notification – Main Street, Cononley
  - (c) YLCA AGM
  - (d) Overgrown Hedge – Crosshills Road
- 10. To note the running accounts\* and approve the financial report.**
  - Current Account as 03/07/2024: £34,415.75
  - Instant Access Savings Account as 03/07/2024: £7,982.90
- 11. To approve Accounts to Pay for July 2024.**

Signed by *Hannah Sherriff-Jackson*  
Clerk to Cononley Parish Council  
Email: cononleypc@gmail.com



H Sherriff-Jackson	Salary (net) - July	£922.48
	Working From Home Allowance	£26.00
	Google Play – Gmail Storage	£1.59
HMRC	HMRC NI Cont	£25.01
John Mason Printers Ltd	Newsletter Printing - Summer	£265.00
B De Nobrega	Allotment Skip	£372.00
<b>TOTAL</b>		<b>£1,612.86</b>

**12. To approve the payment to the Lengthsman once the invoice is received.**

**13. To approve a date in August to pay the Clerk's Salary, Home Working Allowance & HMRC.**

**14. To allocate S106 funding for the maintenance of the Canal Towpath Steps.**

**15. Planning: (a) To consider any new Planning Applications**

(Please note: any applications received between 03/07/24-09/07/24 may also be discussed)

- 4 no. Trees-Trimming
  - ZA24/26103/TCA
  - 3 Main Street, Cononley
  
- Demolish existing porch and form new single storey lean to entrance porch and garage extension. Form first floor bedroom and en-suite extension to south east gable. Construct 2 storey extension and glazed veranda to north east elevation. Alter existing car port to incorporate balcony balustrade
  - ZA24/25996/HH
  - Stonecroft, Crosshills Road, Cononley
  
- Proposed demolition of an existing garage and workshop. Construction of a car port and a double garage with office / playroom
  - ZA24/25581/HH
  - High Woodside Farm, Woodside Lane, Cononley

**(b) To receive and note Decisions made by North Yorkshire Council**

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- Pine tree on NR infrastructure to Fell as stated previously + cutting back tree branches that are overhanging from Cononley LX to Throstle Nest foot crossing
  - ZA24/26009/TCA
  - 12 Main Street, Cononley
  - Approve Tree Works in Conservation Area
  
- Remove 1 x small ornamental tree, 6 x Holly, 2 x Elder, 2 x Hawthorn & remove branches of shrubby trees to clear the fence line
  - ZA24/25995/TCA
  - Aireview Farm, Crosshills Road, Cononley
  - Approve Tree Works in Conservation Area
  
- Application for a certificate of lawful development for concreting an existing farmyard
  - ZA24/25886/CPL
  - Royd House, Lingah Hill, Cononley Road, Glusburn
  - Approve with Conditions
  
- Application to discharge condition no 4, 5, 6, 8, 9, 11, 17, 19, 20, 21 of planning appeal decision ref: APP/C2708/W/23/3316871 issued on 29 Nov 2023 and related to planning application 2022/23854/FUL.  
Schedule of conditions: -
  - 22062-PWA-00-XX-RP-C-1001 P04  
Proposed Maintenance and Management Plan
  - 22062-PWA-00-XX-DR-C-5005  
P03\_Section 104 Flood Exceedance Plan
  - 22062-PWA-00-XX-CA-C-1001 P08  
Microdrainage Calculations
  - 22062-PWA-00-XX-DR-C-1001 P07  
Proposed Impermeable Area
  - 22062-PWA-00-XX-DR-C-1002 P12  
Proposed Drainage Layout
  - 22062-PWA-00-XX-DR-C-1003 P01  
Proposed Drainage Details
  - 22062-PWA-00-XX-DR-C-2000 P12  
External Works
  - 22062-PWA-00-XX-DR-C-4000 P01 Private  
Construction Details
  - 22062-PWA-00-XX-DR-C-5000 P03 Section  
104 Proposed Drainage Layout

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- 22062-PWA-00-XX-DR-C-5001 P04 Section 104 Proposed Catchment Area Plan
- 22062-PWA-00-XX-DR-C-5002 P02\_Section 104 Flow Control Manhole Detail
- 22062-PWA-00-XX-DR-C-5003 P01\_Section 104 Drainage Details and Notes
- 22062-PWA-00-XX-DR-C-5004 P02\_Section 104 Surface Water Long Section
- 22062-PWA-00-XX-DR-C-6000 P02 Section 38 Layout
- 22062-PWA-00-XX-DR-C-6001 P02 Gully Catchment Area
- 22062-PWA-00-XX-DR-C-6002 P02 Kerbing Layout
- 22062-PWA-00-XX-DR-C-6004 P02 Section 38 Long Sections
- 22062-PWA-00-XX-DR-C-6100 Section 278 Layout
- 22062-PWA-00-XX-DR-C-6101 Section 278 Construction Details
- Vibration impact assessment
- Noise impact assessment
- Built in bat box
- swift nest box
- Plots 1 - 25 SAP calculation reports
- o ZA24/25783/CND
- o Land Off Meadow Lane/Meadow Close, Cononley
- o Split Decision

**(c) Any Other Planning Issues**

- Planning Breach – email from Member of the Public
- Biodiversity issues on Meadow Lane development

**16. To receive any verbal allotment updates and take any appropriate action.**

- a. Update on potential s106 spends - Paths**
- b. Asbestos Removal**
- c. Other allotment updates**

**17. Accessibility throughout the village: To receive an update and consider next steps**

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**18. Second Defibrillator: To receive an update and consider next steps**

**19. Grit Bin: To receive an update on the location of the new grit bin**

**20. Bus Shelter: To discuss the condition of the bus shelter and consider next steps**

**21. Climate Change:**

- (a) To consider adopting a Climate Change Policy
- (b) To consider drafting a Climate Change Action Plan
- (c) To consider further Carbon Literacy training in order to become a Carbon Literate Parish Council

**22. Representative Reports**

**23. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 2<sup>nd</sup> September 2024.**

**24. Date and time of next meeting:** Meeting of the Parish Council 10<sup>th</sup> September 2024 at 7pm at the CVI.

\*Circulated separately

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**A Meeting of:**

**The Sole Trustees of the Cononley Village Institute &  
The Sole Trustees of Cononley Village Playing Field**

**Cononley Village Institute (CVIAC)**

1. To receive and/or approve:
  - a. Unsigned Minutes\*
  - b. Signed Minutes\*
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
  - a. To approve the CVI Committee
    - i. Chair – H Rudden
    - ii. Treasurer – R Woolf
    - iii. Secretary – B Ward
    - iv. Members – A Gregory & M Allum
  - b. To approve the following CVIAC Policies\*
    - i. Health & Safety including Risk Management
    - ii. Accident
    - iii. Child & Vulnerable Adults Safeguarding
    - iv. Equality & Diversity including Bullying & Harassment
    - v. Data Protection
    - vi. Conflict of Interest
    - vii. Volunteer Expenses
    - viii. Social Media
    - ix. Key
    - x. Lone Worker
  - c. To note the end of the electricity contract and approve the change of supplier
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates\*
5. To discuss the approval of invoices.

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**Cononley Village Playing Field (CVPF)**

- 1. To receive an update from Friends of Cononley Playing Field.**
- 2. To note the Monthly Inspection\***
- 3. To note any recent maintenance updates** based on any urgent safety issues or urgent repairs.
  - (a) Tree Planting – Email from member of the public
  - (b) Damaged Post – Little slide
  - (c) Roundabout Safety Surface
- 4. To note any financial reports\***
- 5. To note and approve any payments, receipts and estimates**

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