



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL
HELD AT CONONLEY VILLAGE INSTITUTE, 14 OCTOBER 2025**

Present: Councillors: K Clark (Chair) M Steele M Dracup M Allum
R Paley A Hopwood (co-opted at Minute 25/113)

(Also in attendance: Clerk Hannah Sherriff-Jackson, North Yorkshire Councillor Andy Brown (until Minute 25/116) and 3 members of the public)

25/111 APOLOGIES (AND REASONS) FOR ABSENCE

No apologies were received.

25/112 DECLARATIONS OF INTEREST

Cllr Dracup declared an interest in agenda item 13 (a) (To consider any new planning applications).

No other declarations were made.

25/113 CO-OPTION OF A NEW PARISH COUNCILLOR

RESOLVED: That Amy Hopwood was co-opted onto the Parish Council.

25/114 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 09 September 2025

25/115 OPEN FORUM

Three members of the public attended.

One member of the public raised concerns regarding the condition of the ducks on the allotments. Cllr Clark informed the member of the public that herself and Cllr Steele have conducted an inspection and are satisfied by what they saw.

One member of the public explained that they are carrying out driveway repairs which also include an area of land of unknown ownership. The Parish Council is not in a position to grant permission for these repairs however has no reason to object.

25/116 UPDATES FROM NORTH YORKSHIRE COUNCILLOR, ANDY BROWN



Councillor Brown reported that the recent planning committee meetings have been cancelled.

Councillor Brown informed the Parish Council that the works at Kex Gill are progressing well.

Finally, Councillor Brown reported that he still had Locality funding available to local groups for small projects.

25/117 CORRESPONDENCE

Public Consultation – Bradford Council Draft Statement of Community

Involvement – Email: The Parish Council noted an email regarding the Bradford Council Draft Statement of Community Involvement.

TRO Consultation – Main Street, Cononley – Email: The Parish Council have no comment on the TRO Consultation for the installation of a disabled parking bay on Main Street, Cononley.

Yorkshire Dales Explorer – DUO Introduction – Email: The Parish Council noted an email regarding the introduction of DUO tickets for the Yorkshire Dales Explorer service.

Parking Issues – Emails: The Parish Council noted a number of emails regarding parking concerns throughout the village. The Clerk will contact NYC Highways to raise these issues and request further advice. The Parish Council will carry out leafleting of vehicles causing an obstruction by pavement parking and will put a reminder in the newsletter.

Remembrance Day Photographs – Email: The Parish Council noted an email regarding a display of photographs to coincide with the Remembrance Sunday gathering. The Parish Council is happy with the suggestion that the display is up throughout the morning and the afternoon gathering on Remembrance Sunday.

Whole Council Training YLCA – Email: The Parish Council noted an email from Glusburn and Crosshills Parish Council regarding the provision of whole council training. The Clerk will request more information on this.

25/118 OUTSTANDING ISSUES LIST

The Parish Council reviewed the Outstanding Issues List.

The Clerk will amend accordingly.

25/119 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved:

- Current Account as 06/10/2025: £36,648.98

- Instant Access Savings Account as 06/10/2025: £27,919.19

25/120 APPROVAL OF INTERNAL TRANSFER

RESOLVED: That the Parish Council approved an internal transfer of £10,555.00 from the Current Account to the Savings Account.

25/121 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Parish Council approved the following Accounts to Pay:

	Payee	Reason	Gross	VAT	Net
	H Sherriff-Jackson	Salary (net) – Oct	£1,035.66		£1,035.66
		Working From Home Allowance	£26.00		£26.00
		Google Play – Gmail Storage – Sep	£1.59	£0.26	£1.33
		HP Instant Ink – Printer Ink – Sep	£15.01		£15.01
	HMRC	HMRC NI Cont (PC & Clerk) & IT	£102.24		£102.24
	PKF Littlejohn LLP	External Audit	£378.00	£63.00	£315.00
TOTAL			£1,558.50	£63.26	£1,495.24

25/122 APPROVAL OF PAYMENT TO THE LENGTHSMAN

The Clerk reported that she has received the invoice from the Lengthsman for September 2025.

RESOLVED: That the Parish Council approved a payment of £152.75 to the Lengthsman.

25/123 PLANNING

a) New Applications

- 1. ZA25/27334/CND** – RESOLVED: The Parish Council had no objections.
 - Low Moor Top Barn, Moorside, Cononley
 - Approval of details secured by conditions 5 (landscaping), 6 (illumination) and informative 1 (BNG) of planning reference ZA25/26880/FUL
- 2. ZA25/27318/HH** – RESOLVED: The Parish Council had no objections.
 - Badger Lodge, Moorside, Cononley
 - Householder permission for the construction of garden room extension (retrospective)
- 3. ZA25/27319/LBC** – RESOLVED: The Parish Council had no objections.
 - Badger Lodge, Moorside, Cononley



- Listed building consent for construction of garden room extension (retrospective)

Cllr Dracup left the meeting during the consideration of the following planning application.

4. ZA25/27367/TCA – RESOLVED: The Parish Council had no objections.

- Glenburn, Netherghyll Lane, Cononley
- Works to trees in Cononley Conservation Area T1 cherry tree to cut back to previous growth points. T2 Damson tree cut back to grow points from previous years cuts

Cllr Dracup returned to the meeting.

b) Planning Decisions: Details of Planning decisions made by North Yorkshire Council were provided to members.

c) Other Planning Issues:

- **Meadow Lane Development**

The Parish Council is awaiting further information from the Commuted Sums Team

25/124 ALLOTMENT UPDATES

a) Update on potential S106 spends

The Clerk will contact the Commuted Sums Team to ascertain how much S106 money is remaining from the Candelisa development and to request that the remaining funds are ring-fenced for the maintenance of the pathways.

b) Community Allotment/Orchard Plot

The Parish Council will announce that the Community Orchard is open in the spring newsletter.

c) Water Butt Distribution

The Clerk reported that 4 butts have been distributed.

d) Pathway Concerns

The Parish Council noted concerns regarding the new allotment pathways. The Parish Council will monitor the pathway until March 2026 to see how the surface settles.

e) Condition of Ducks



Cllr Clark reported that she and Cllr Steele carried out an inspection and are satisfied by the condition of the ducks. The Clerk will circulate the inspection report to the other members.

f) Other allotment updates

No other updates were given.

25/125 EXTERNAL AUDIT

The Parish Council noted the external audit report for 2024/25.

25/126 WEBSITE

Cllr Paley reported that all of the community group pages have been updated. These will be reviewed annually to ensure they remain up to date.

25/127 S106 MONEY

RESOLVED: That the S106 money allocated to the Playing Field will be used to refurbish the shed and toilet block. The money allocated to the Parish Council will be used to improve the pathway from the campsite to Deadeye Pond.

The Clerk will chase the Commuted Sums Team for the award letter and the timeframe for using the money.

25/128 PARISH COUNCIL GRANTS

Cllr Paley reported that Cononley Wildlife Group have withdrawn their application.

Cllr Paley and the Clerk will email the remaining applicants to request further information.

25/129 GRIT BIN

Cllr Steele reported that the Parish Council would need full planning permission in order to site a storage container. This issue will be considered further at the November meeting.

25/130 BENCHES THROUGHOUT VILLAGE

RESOLVED: That the Parish Council approved the quote from the Lengthsman to replace the benches throughout the village.

25/131 STREETLIGHTING



RESOLVED: That the Parish Council approved the quote from North Yorkshire Council for the replacement of lantern C3 on Aireside Terrace.

25/132 BUS STOPS THROUGHOUT VILLAGE

This item was deferred to the November meeting.

25/133 VILLAGE SURVEY ACTION PLAN

This item was deferred to the November meeting.

25/134 BUSINESS CONTINUITY PLAN

This item was deferred to the November meeting.

25/135 REPRESENTATIVE REPORTS

Cllr Dracup reported that the public bin near the noticeboard has gone. Cllr Dracup and the Clerk will chase this up.

Cllr Dracup reported that 11,000 crocuses have been planted at the church by Cononley Wildlife Group. The Parish Council thanked the Wildlife Group for their hard work.

Cllr Allum and Steele reported that the hedge bordering the sports club has been trimmed. This was carried out by volunteers as a one-off goodwill gesture.

25/136 DATE & TIME OF NEXT MEETING

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 03 November 2025.

The Clerk advised the next meeting would be held:

- Monthly Meeting at Cononley Village Institute at **7pm on Tuesday 11 November 2025**

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(Chair)

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(Date)