



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL  
HELD AT CONONLEY VILLAGE INSTITUTE, 12 MARCH 2024**

**Present:** Councillors: A Powell (Chairman) M Dracup K Clark A Brown  
M Steele (Co-opted at Minute 23.249)

(Also in attendance: Clerk Hannah Sherriff-Jackson)

**23.245 (a) TO RECEIVE THE WRITTEN RESIGNATION OF THE CHAIRMAN**

The Parish Council received the resignation of Cllr Powell from the position of Chairman.

**(b) TO APPOINT A CHAIR FOR THIS MEETING**

RESOLVED: Cllr Powell was appointed as Chair for this meeting

**23.246 APOLOGIES (AND REASONS) FOR ABSENCE**

No apologies were received.

**23.247 DECLARATIONS OF INTEREST**

Cllrs Brown & Powell declared non-pecuniary interests in agenda item 13 (Allotment Updates).

Cllr Brown declared a non-pecuniary interest in agenda item 12 (a) (Planning) (application reference ZA24/25799/CND)

**23.248 MINUTES OF PREVIOUS MEETING**

Minutes of the previous meeting of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 13 February 2024

**23.249 CO-OPTION OF A NEW PARISH COUNCILLOR**

RESOLVED: That Michael Steele was co-opted onto the Parish Council.

**23.250 OPEN FORUM**

No electors attended.



**23.251 UPDATES FROM NORTH YORKSHIRE COUNCILLOR, ANDY BROWN**

Councillor Brown informed the Parish Council that the full resurfacing works on Crosshills Road will take place in Summer 2024.

Councillor Brown reported that the towpath works from Kildwick to Silsden have been included in the levelling up funding.

**23.252 CORRESPONDENCE**

The Parish Council noted an email from a resident concerned about how a member of the public could contact the Parish Council if they did not have access to email. The Clerk confirmed that she is happy to be contacted by phone using her personal number: 07908855677.

The Clerk informed the Parish Council that they have received a response to their questions about planning application ref: ZA24/25711/PNAG. The Parish Council noted this response.

The Parish Council noted a social media post concerning the Meadow Lane development. The Parish Council will revisit this issue at a future meeting.

**23.253 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT**

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved:

- Current Account as 04/03/2024: £21,490.00
- Instant Access Savings Account as 04/03/2024: £20,092.09

**23.254 APPROVAL OF ACCOUNTS TO PAY**

RESOLVED: That the Parish Council approved the following Accounts to Pay:

	<b>Payee</b>	<b>Reason</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
	H Sherriff-Jackson	Salary (net) - March	£939.25		£939.25
		Working from Home Allowance	£26.00		£26.00
		Google Play – 100GB Gmail	£0.39		£0.39
		McAfee Anti-Virus (2 years)	£94.99		£94.99
		Training (APM & Planning)	£21.60		£21.60
	HMRC	HMRC NI Cont	£25.01		£25.01
	YLCA	Training - Appraisals	£33.40		£33.40
		Training - Biodiversity	£33.40		£33.40



	John Mason Printers Ltd	Newsletter – March 2024	£265.00		£265.00
	The Helping Hand Company Ltd	Litter Pickers	£101.88	£16.98	£84.90
	D Loss	Lengthsman - February	£82.50		£82.50
<b>TOTAL</b>			<b>£1,623.42</b>	<b>£16.98</b>	<b>£1,606.44</b>

### **23.255 CANCELLATION OF PC BANK CARD**

RESOLVED: That the Parish Council approves the cancellation of the PC Bank Card.

The Clerk will contact Unity Trust to have the card cancelled.

### **23.256 PLANNING**

#### **a) New Applications:**

1. **ZA24/25693/CND** – RESOLVED: The Council had no objections
  - 126 Main Street, Cononley
  - Application to discharge condition no.1 on Enforcement Appeal decision referenced APP/C2708/C/22/3311902 which was allowed on 07 December 2023
  
2. **ZA24/25799/CND** – RESOLVED: The Council had no objections
  - Milton House, Main Street, Cononley
  - Application to discharge condition no 5 (Sample panel-pointing) of planning referenced 2022/24164/LBC issued on 07 Sep 2022
  
3. **ZA24/25783/CND** – RESOLVED: The Council had no objections
  - Land Off Meadow Lane/Meadow Close, Cononley
  - Application to discharge condition no 4, 5, 6, 8, 9, 11, 17, 19, 20, 21 of planning appeal decision ref: APP/C2708/W/23/3316871 issued on 29 Nov 2023 and related to planning application 2022/23854/FUL.  
Schedule of conditions: - 22062-PWA-00-XX-RP-C-1001 P04 Proposed Maintenance and Management plan 22062-PWA-00-XX-DR-C-5005 P03\_Section 104 Flood Exceedance Plan 22062-PWA-00-XX-CA-C-1001 P08 Microdrainage Calculations 22062-PWA-00-XX-DR-C-1001 P07 Proposed Impermeable Area 22062-PWA-00-XX-DR-C-1002 P12 Proposed Drainage Layout 22062-PWA-00-XX-DR-C-1003 P01 Proposed Drainage Details 22062-PWA-00-XX-DR-C-2000 P12 External Works 22062-PWA-00-XX-DR-C-4000 P01 Private Construction Details 22062-PWA-00-XX-DR-C-5000 P03 Section 104 Proposed Drainage Layout 22062-PWA-00-XX-DR-C-5001 P04 Section 104 Proposed Catchment Area Plan 22062-PWA-00-XX-DR-C-5002 P02\_Section 104 Flow Control Manhole Detail 22062-PWA-00-XX-DR-C-5003 P01\_Section 104 Drainage Details and Notes 22062-PWA-00-XX-DR-C-5004 P02\_Section 104 Surface Water Long



Section 22062-PWA-00-XX-DR-C-6000 P02 Section 38 Layout 22062-PWA-00-XX-DR-C-6001 P02 Gully Catchment Area 22062-PWA-00-XX-DR-C-6002 P02 Kerbing Layout 22062-PWA-00-XX-DR-C-6004 P02 Section 38 Long Sections 22062-PWA-00-XX-DR-C-6100 Section 278 Layout 22062-PWA-00-XX-DR-C-6101 Section 278 Construction Details Vibration impact assessment Noise impact assessment Built in bat box swift nest box Plots 1 - 25 SAP calculation reports

- b) Planning Decisions:** Details of Planning decisions made by North Yorkshire Council were provided to members.

### **23.257 ALLOTMENT UPDATES**

#### **(a) Unpaid Rents**

The Clerk reported that 2 invoices for 2024 remain unpaid. The Clerk will draft a Termination Notice and send it to the members for approval before sending to the Tenant in default for 2023 & 2024.

#### **(b) Waiting List**

The Clerk reported that the waiting list is back up to 11 due to two recent additions.

#### **(c) Potential s106 Spends**

The Clerk informed the Parish Council that she had received various ideas for the potential use of the s106 funds as follows:

1. A water supply for Allotment Site 2
2. Turning circle at the bottom of the school allotments (Site 2)
3. Trimming of bushes & trees on allotment paths
4. Pest control
5. New fences
6. Paths widening to help with accessibility

RESOLVED: The Parish Council will get quotes to widen and resurface the paths and rebuild the drystone walls alongside the paths. The bushes and trees have already been trimmed by the Lengthsman. Pest control will be carried out as and when required, as will the new fences. The Parish Council are unable to create a new water supply due to the costs involved.

#### **(d) Other Allotment Updates**

The Clerk circulated the recent allotment inspection report to members prior to the meeting. This was noted and areas of concern will be revisited at the next inspection.

### **23.258 ACCESSIBILITY THROUGHOUT THE VILLAGE**



The Parish Council considered a recent email regarding accessibility concerns throughout the village.

RESOLVED: The Clerk will contact Highways to arrange a date for a site meeting to discuss the installation of dropped kerbs.

The Parish Council will look into contacting the landowner of the public footpath to the Flosh to discuss widening the gap in the wall.

### **23.259 NYC HOME TO SCHOOL TRAVEL POLICY CONSULTATION**

The Parish Council considered the Consultation.

RESOLVED: The Clerk will send a response to the Consultation suggesting that the new policy applies to the nearest non-selective school as some residents may live closer to a selective school but attend the nearest non-selective school.

### **23.260 REPRESENTATIVE REPORTS**

Cllr Clark reported that Northern Rail's defibrillator scheme has closed. The Parish Council will decide on a location for the second defibrillator and look at funding options.

Cllr Brown informed the Parish Council that the Clerk's appraisal was conducted by himself and Cllr Clark. This was a very positive experience.

Cllr Brown will chase up the repairs to the metal grill set in to the pavement on Main Street which was reported in the past weeks but presents a trip hazard.

Cllr Clark informed the Parish Council that Cleaner Greener Cononley will be holding the Big Spring Clean litter pick event on Saturday 16<sup>th</sup> March.

The Parish Council were made aware that a streetlight on Cononley Lane is out. The Clerk will report this to NYC for repair. Cllr Brown will chase up the light in the park that was reported in January and has yet to be repaired.

### **23.261 DATE & TIME OF NEXT MEETING**

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 04 April 2024.

The Clerk advised the next meeting would be held:

- Monthly Meeting at Cononley Village Institute at **7pm on Tuesday 16 April 2024**

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(Chair)

.....  
(Date)

