



## **MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 07 MAY 2024**

### **CONONLEY VILLAGE INSTITUTE (CVIAC)**

#### **1. MINUTES OF PREVIOUS MEETINGS**

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute & Cononley Village Playing Field held 12 March 2024.

The Sole Trustees noted the draft Minutes of the CVIAC meetings held 04 March 2024 and 07 May 2024.

#### **2. RECEIVE UPDATES FROM CVI REP**

Cllr Dracup reported that CVIAC has adopted a number of new policies in line with the Charities Commission guidelines.

A contractor has carried out the asbestos works on the clock tower. The new windows will be installed over the half term holidays with the other major works following during the summer school holidays.

Cllr Dracup informed the meeting that he will be stepping down as the Sole Trustee Rep on CVIAC. This role will be filled in due course.

#### **3. ANY OTHER BUSINESS**

The Clerk reported that CVIAC has received a new quote for the lighting in the CVI. The new quote would keep the visual aesthetics at a lower cost.

RESOLVED: The Sole Trustees approved the new quote.

#### **4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS**

The Financial Report was noted.

No payments required approval.

#### **5. APPROVAL OF INVOICES**

No new invoices to be approved.



## **CONONLEY VILLAGE PLAYING FIELD (CVPF)**

### **1. UPDATE FROM FRIENDS OF CONONLEY PLAYING FIELD**

Cllr Clark reported that Wades will be returning to carry out the works highlighted on the snagging list. It has not yet been confirmed when these works will be done.

Following a meeting with the Lengthsman and the Clerk, it was felt that the best way to reduce the water build up at the corner of the football pitch would be tree planting.

The relining works have been carried out in the MUGA.

Cllr Clark informed the meeting that she has met with Pennine Playgrounds to discuss an appropriate replacement safety surface under the roundabout. Pennine Playgrounds will provide a list of options with costings in due course.

No order has yet been placed for a new noticeboard as Cllr Clark is awaiting a response from the Friends group regarding this.

Finally, Cllr Clark reported that Jupiter Play will be providing a resin kit free of charge for the Lengthsman to use on the wooden posts.

### **2. NOTE THE LENGTHMAN'S MONTHLY INSPECTION**

The report is yet to be received therefore there was no report to note.

### **3. RECENT MAINTENANCE UPDATES**

#### **a) Bowling Club – Trees**

The Clerk reported that the trees alongside the Bowling Club have been felled.

#### **b) Tree next to wall near Bowling Club**

Following a meeting with the Lengthsman, it was decided that this tree poses no threat to the structural integrity of the wall at this time. The Lengthsman will monitor this.

#### **c)**