



**MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND
A CONONLEY PARISH COUNCIL MEETING**

Meeting Agenda

Date: Tuesday 25th July 2023

Time: 19.00

Location: Cononley Village Institute, Main Street, Cononley BD20 8NT

Open to the Press and Public

Signed: *L.Senior.....* Mr L. Senior, Clerk & RFO to the Council, 19th July 2023

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- 1 (a) To receive the written resignation of Cllr Swinden from the of position of Chairman.
(b) To appoint a Chair for this meeting.
 - 2 To receive any apologies and approve the reasons for absence.
 3. Declarations of Interest: To note if any Councillors have stated any dispensations.
 4. To receive and approve the Minutes of the last Parish Council meeting on 27th June 2023.
 5. Communication:
 - (a) To receive / consider prior communication from parish residents.
 - (b) To hold a public participation session for members of the public to bring forward items of information relevant to the Council and to speak on items on the agenda (3 minutes per resident).
 - (c) To hear updates from Craven District Council and North Yorkshire County Council Councillors.
 - (d) To receive / consider specific communication from bodies or individuals located outside the parish and which has been sent out to the Councillors.
 - i YLCA White Rose Bulletins and Law and Governance Bulletins (circulated)
 - ii NYC Planned Road Closure Notice: Main St, 3-4 August (2 days) Yorkshire Water.
 - iii. YLCA Joint Annual Meeting Notice, 22/7/23, 2pm Skelton (nr York).

- iv. YLCA Being a Good Employer Webinar, 18/7/22 via Zoom.
 - v The newly approved North Yorkshire Council Parish Charter (circulated).
6. Planning Applications (Note: further documents received before the meeting may be considered).
- a) Applications to note for comment:
 - i) None received

 - b) To report any Planning decisions by CDC and note any withdrawals and appeals:
 - i) Ref: None received
7. To discuss and approve the following at Dead Eye following consultation with Councillors :
- a) The draft Risk Assessment as circulated by Mike Latham.
 - b) The draft Throups Track and Dead Eye Pond signage as circulated by Mike Latham.
8. To receive any verbal allotment updates and take any appropriate action.
9. To receive a verbal update from Councillors regarding the latest situation regarding recruitment of a new Clerk/RFO. The notice period for the outgoing Clerk elapsed on 20/7/2023.
10. Action list – to report on work in progress and note any further actions to be taken.
11. To receive any verbal updates from Council representatives
12. To approve the draft financial accounts for the year 2022/23 (circulated)
13. To receive an update from Cllr Dracup re the footpath improvement work near the campsite.
14. Clerk's report:
15. Matters for debate and resolution.
- a) To approve the payment of the NYC invoice of £768.48 for the Energy account for the year 22-23.
 - b) To approve the payment of the NYC invoice of £292.40 for Street Lighting maintenance for 22-23.
 - c) To approve the reimbursement of the Newsquest Job Advertisement of £480.00 to Cllr M. Dracup.
 - d) To approve the payment of the June 23 Newsletter invoice of £350.00 to Mason's Printers.
 - e) To approve the reimbursement of £26.00 for printer cartridge expenses for Cllr Dracup.
16. Council administration and finance.
- a) To receive the monthly report on assets, maintenance and Council finance and approve budgets, payments, receipts, timesheets and estimates as scheduled therein (circulated).

17. To note the date of the Annual Parish Council Meeting is after the Parish Council Meeting on 12^h September 2023 at the CVI .
18. To discuss any urgent items at the discretion of the Chairman, or items for future meetings.

Mr Lee Senior, Clerk & RFO to the Parish Council 19th July 2023

**A MEETING OF
THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE &
THE SOLE TRUSTEES OF CONONLEY VILLAGE PLAYING FIELD**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - (a) Unsigned Minutes
 - (b) Signed Minutes
 - (c) To receive any updates from the CVI Rep on any ongoing matters.
 - (d) To note and discuss any other business.
 - (e) To note the finance report for the CVIAC and approve payments, receipts and estimates as scheduled therein (circulated).

Cononley Village Playing Field (CVPF)

1. (a) To note any recent Minutes.
 - (b) To note any recent maintenance updates from the Playing Field Advisory Cttee, Lengthsman, & PC Clerk based on any urgent safety issues or urgent repairs (inc the Inspection report).
 - (c) To discuss the latest on the football pitch.
 - (d) To note any financial reports.
 - (e) To approve any payments, receipts and estimates as scheduled therein.