



You are summoned to attend the meeting of Cononley Parish Council to be held on
Tuesday 19th December 2023 at 7.00pm at Cononley Village Institute

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

- 1. (a) To receive the written resignation of Cllr Swinden from the position of Chairman and Parish Councillor
(b) To appoint a Chair for this meeting**

- 2. To receive any apologies for absence and approval of reasons given.**

- 3. Declarations of Interest:**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.

- 4. To approve the Minutes of the last Parish Council meeting held on Tuesday 14 November 2023 as a true and accurate record.**

- 5. Open Forum – For residents to raise issues to the Parish Council.**

- 6. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**

- 7. To receive Correspondence and decide future action where necessary.**

- 8. To note the running accounts and approve the financial report.**

- Current Account as 12/12/2023: £27,901.75
- Instant Access Savings Account as 12/12/2023: £7,705.08

- 9. To consider and approve the proportional payment of £118.50 for the Clerk's SLCC annual membership.**

- 10. To approve Accounts to Pay for November 2023.**

H Sherriff-Jackson	Salary (net) - December	£939.25
	Working From Home Allowance	£26.00
	Training (Allotments 1 & Finance)	£37.90
	WIX Annual Subscription	£201.60

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
Email: cononleypc@gmail.com



	SLCC Annual Membership	£118.50
HMRC	HMRC NI Cont	£25.01
YLCA	Training (Allotments 2)	£25.00
D Loss	Lengthsman - November	£94.00
Mason Printers	Newsletter - Winter	£255.00
TOTAL		£1722.26

11. To discuss the draft Budget for 2024/25 and consider any amendments.

12. To approve the removal of past Parish Councillors from the Parish Council bank account.

13. To approve the setting up of a direct debit to Nest for the Clerk's pension scheme.

14. Planning: (a) To consider any new Planning Applications

(As of 12/12/23, None. Any applications received between 12/12/23-19/12/23 may be discussed)

(b) To receive and note Decisions made by North Yorkshire Council

- ZA23/25421/HH – Approve with Conditions
 - Weasel Green Farm, Moorside, Stockshott Lane, Cononley
 - Extension and conversion of garage to form a garage and office
- ZA23/25404/HH – Approve with Conditions
 - Hillcrest, St Johns Street, Cononley
 - Proposed rear two storey and single storey extension and demolition of existing detached garage
- ZA23/25392/HH – Approve with Conditions
 - 1 Aireside View, Cononley
 - Introduce first floor above existing lean-to ground floor extension and internal reconfiguration

15. To receive any verbal allotment updates and take any appropriate action.

a. Unpaid Rents

b. Greenhouse Repairs/Replacement

16. Defibrillator Training: To receive an update and discuss next steps.

17. Winter Salt: To discuss and approve a sum to be spent on an order of salt.

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18. Benches: To consider the condition of the benches throughout the village and discuss next steps.

19. HGVs travelling through the village: to discuss and consider next steps.

20. Biodiversity Duty: To consider what actions the Parish Council can take to conserve and enhance biodiversity.

21. Representative Reports

22. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 1st January 2024.

23. Date and time of next meeting: 9th January 2024 at 7pm at the CVI.

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
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A Meeting of:

**The Sole Trustees of the Cononley Village Institute &
The Sole Trustees of Cononley Village Playing Field**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - a. Unsigned Minutes
 - b. Signed Minutes
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates*
5. To discuss the approval of invoices.

Cononley Village Playing Field (CVPF)

1. To receive an update from Friends of Cononley Playing Field.
2. To note the Monthly Inspection*
3. To note any recent maintenance updates based on any urgent safety issues or urgent repairs.
 - a. Benches deteriorating - £100 per bench, 5 benches, 2 hours work per bench
 - b. Bowling Green – Trees falling on to the Green
 - c. Bandstand Socket – Purchase of a replacement cover
 - d. Playground Inspection – Approve and book the annual inspection
4. To note any financial reports*
5. To approve any payments, receipts and estimates
 - a. Lengthsman - £96.25

*Circulated separately

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