



You are summoned to attend the meeting of Cononley Parish Council to be held on
Tuesday 13th February 2024 at 7.00pm at Cononley Village Institute

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

- 1. (a) To receive the written resignation of Cllr Powell from the position of Chairman
(b) To appoint a Chair for this meeting**
- 2. To receive any apologies for absence and approval of reasons given.**
- 3. Declarations of Interest:**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 4. To approve the Minutes* of the last Parish Council meeting held on Tuesday 09 January 2024 as a true and accurate record.**
- 5. Open Forum – For residents to raise issues to the Parish Council.**
- 6. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**
- 7. To receive Correspondence and decide future action where necessary.**
- 8. To note the running accounts* and approve the financial report.**
 - Current Account as 06/02/2024: £26,152.52
 - Instant Access Savings Account as 06/02/2024: £20,092.09
- 9. To note the payment of £509.22 to D Loss (invoice 202401).**
- 10. To note the payment of £3,090.36 to Canal & River Trust (invoice 91364407) for materials for the Canal Towpath works.**
- 11. To approve Accounts to Pay for February 2024.**

H Sherriff-Jackson	Salary (net) - February	£939.25
	Working From Home Allowance	£26.00

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
Email: cononleypc@gmail.com



	Training (Biodiversity & Policies)	£28.02
HMRC	HMRC NI Cont	£25.01
D Loss	Lengthsman - January	£107.50
TOTAL		£1125.78

12. To discuss and approve the Council Insurance renewal premium of £3774.74 with Zurich.

13. To discuss and approve the purchase of additional Gmail storage for the Clerk's email account for £0.39/month for the first 3 months and £1.59/month thereafter.

14. To discuss and approve the renewal of McAfee Anti-Virus software for the Clerk's laptop.

15. Urban Grass Cutting*: To discuss and approve the Urban Grass Cutting for 2024/25

16. Planning:

(a) To consider any new Planning Applications

(Please note: any applications received between 06/02/24-13/02/24 may also be discussed)

- T1, T2, T3, T4, T6 Sycamore & T5 Willow - Fell
 - ZA24/25663/TCA
 - Cobby Nook, West Lane, Cononley
- Proposed front extension to form new porch and extend existing kitchen
 - ZA23/25610/HH
 - Glenburn, Netherghyll Lane, Cononley
- Application to vary condition no 2 (CDC Plans) on appeal decision notice referenced APP/C2708/W/23/3316871 to allow proposed first floor bedrooms over ground floor garages to plots 23 & 24
 - ZA24/25680/VAR
 - Land Off Meadow Lane/Moorfoot Lane, Cononley
- Application for a certificate of lawful development for the existing conservatory to be demolished and formation of new porch in line with conservatory
 - ZA24/25662/CPL
 - 8 Crag View, Cononley

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(b) To receive and note Decisions made by North Yorkshire Council

(As of 06/02/2024, there are no decisions to be noted. Any decisions made by NYC between 06/02/2024-13/02/2024 may also be discussed)

17. To review and approve the adoption of an updated Data Protection Policy*.

18. To receive any verbal allotment updates and take any appropriate action.

- a. Unpaid Rents
- b. Update on Waiting List
- c. Update on potential s106 spends
- d. Other allotment updates

19. Community Resilience: To receive information* and discuss any next steps.

20. Canal Towpath Access: To receive an update and consider correspondence regarding the new access steps.

21. Grit Bins: To consider the message* and comments from the Lengthsman regarding grit bins and discuss any next steps.

22. Streetlighting: To discuss and approve the replacement of Lamp C5.

23. Representative Reports

24. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 4th March 2024.

25. Date and time of next meeting: 12th March 2024 at 7pm at the CVI.

*Circulated separately

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A Meeting of:

**The Sole Trustees of the Cononley Village Institute &
The Sole Trustees of Cononley Village Playing Field**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - a. Unsigned Minutes
 - b. Signed Minutes
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
 - a. Funding Bid
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates*
 - a. Quotes for improvement works
 - b. Annual Financial Report
5. To discuss the approval of invoices.

Cononley Village Playing Field (CVPF)

1. To receive an update from Friends of Cononley Playing Field.
2. To note the Monthly Inspection*
3. To note any recent maintenance updates based on any urgent safety issues or urgent repairs.
 - a. Mulch levels under the zipline.
 - b. Bin worn through on bottom
 - c. Crack in the roof of the tall structure
4. To note any financial reports*
 - a. Annual Financial Report
5. To approve any payments, receipts and estimates

Signed by *Hannah Sherriff-Jackson*
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a. D Loss – Lengthsman - £87.50

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