



MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 19 DECEMBER 2023

CONONLEY VILLAGE INSTITUTE (CVIAC)

1. MINUTES OF PREVIOUS MEETINGS

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute held 14 November 2023

2. RECEIVE UPDATES FROM CVI REP

Cllr Dracup reported that the Christmas Fair was successful.
The Pantomime will take place on 3rd January 2024.
The thermal camera event will take place on the 6th January 2024.

Cllr Dracup reported that the energy efficiency assessment report for the assessment of the CVI is anticipated.

3. ANY OTHER BUSINESS

No other business was discussed.

4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS

As CVIAC has yet to meet, no Financial Report was noted.
No payments required approval.
The Clerk reported that the treasurer for CVIAC has completed the Annual Return and has sent it to the Charities Commission.

5. APPROVAL OF INVOICES

No invoices to be approved.

CONONLEY VILLAGE PLAYING FIELD (CVPF)

1. UPDATE FROM FRIENDS OF CONONLEY PLAYING FIELD

Cllr Clark reported that the public gala planning meeting will be held on 15th January at 7pm at the New Inn with the aim of an event in June.

2. NOTE THE LENGTHSMAN'S MONTHLY INSPECTION

The Monthly Inspection report provided by the Lengthsman was noted.



The Clerk will ask the Lengthsman to remove the exposed areas of sheeting under the play equipment and cover the area with mulch.

3. RECENT MAINTENANCE UPDATES

(a) Deteriorating benches

The Clerk will ask the Lengthsman to replace the wood on the benches.

(b) Trees falling onto the Bowling Green

The Clerk reported that a further incident had occurred of branches from the trees in the neighbouring property falling onto the Green, causing damage.

The Clerk will ask Councillor Brown to speak to the owner of the trees regarding this issue.

(c) Bandstand socket replacement cover

The Clerk will contact an electrician to provide a price for a new cover or socket in the event that the cover cannot be replaced.

(d) Annual playground inspection

The Clerk will contact The Play Inspection Company to book the annual inspection for February/March 2024.

4. NOTE THE FINANCIAL REPORT

No Financial Report was noted as the Annual Return is being prepared.

5. APPROVE PAYMENTS

A payment of £96.25 to the Lengthsman for maintenance work in November was approved.

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(Chair)

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(Date)