



You are summoned to attend the meeting of Cononley Parish Council to be held on  
**Tuesday 13<sup>th</sup> January 2026 at 7.00pm at Cononley Village Institute**

### **AGENDA**

*(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)*

- 1. To receive any apologies for absence and approval of reasons given.**
- 2. Declarations of Interest:**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 3. To approve the Minutes\* of the last Parish Council meeting held on Tuesday 09 December 2025.**
- 4. Open Forum – For residents to raise issues to the Parish Council.**
- 5. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**
- 6. To receive Correspondence and decide future action where necessary.**
  - (a) Planned Road Closure Notification – Netherghyll Lane, Cononley – Email\*
  - (b) Rt Hon Sir Julian Smith KCB CBE MP – Men’s Mental Health Investment Programme – Email\*
  - (c) Planned Road Restriction Notification – KL663CENRC25 – Cononley Lane, Cononley – Email\*
  - (d) “Start Safe, Stay Safe” New Street Harassment app to improve street safety in York and North Yorkshire – Email\*
  - (e) Council Tax Precept Survey – Email\*
- 7. Outstanding Issues List: To review the list and decide on further action where necessary**
- 8. To note the running accounts\* and approve the financial report.**
  - Current Account as 05/01/2026: £20,618.48
  - Instant Access Savings Account as 05/01/2026: £38,677.11
- 9. To approve Accounts to Pay for January 2026.**

Signed by *Hannah Sherriff-Jackson*  
Clerk to Cononley Parish Council  
Email: cononleypc@gmail.com





H Sherriff-Jackson	Salary (net) – Jan	£1,085.12
	Working From Home Allowance	£26.00
	Google Play – Gmail Storage – Dec	£1.59
	HP Instant Ink – Printer Ink – Dec	£15.01
	SLCC Annual Membership	£130.86
	Postage – Allotment Invoices – 9x 2 <sup>nd</sup> Class	£7.83
HMRC	HMRC NI Cont (PC & Clerk) & IT	£133.58
Zurich Town & Parish	Insurance	£4,111.15
<b>TOTAL</b>		<b>£5,511.14</b>

**10. To approve the payment to the Lengthsman for December once the invoice is received.**

**11. To approve the quote for the clock repairs at a cost of £1,734.00 + VAT and discuss the programming of the chimes**

**12. Planning:**           **(a) To consider any new Planning Applications**  
(Please note: any applications received between 05/01/26-13/01/26 may also be discussed)

- None

**(b) To receive and note Decisions made by North Yorkshire Council**

- None

**(c) Any Other Planning Issues**

- Meadow Lane Development

**13. To receive any verbal allotment updates and take any appropriate action.**  
**a. Other allotment updates**

**14. CiLCA: To receive an explanation from the Clerk about CiLCA**

**15. Website: To discuss the updating of the Parish Council website**

**16. Parish Council Email: To consider moving the Parish Council email account from Gmail to a Parish Council owned domain**

**17. S106 Money: To discuss and consider potential uses for the incoming S106 money**

Signed by *Hannah Sherriff-Jackson*  
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**18. Bus Stops Throughout Village: To consider the condition of the bus stops throughout the village and decide on any next steps**

**19. Village Survey Action Plan: To review the Action Plan and consider next steps**

**20. Representative Reports**

**21. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 2<sup>nd</sup> February 2026.**

**22. Date and time of next meeting:**

- Meeting of the Parish Council, 10<sup>th</sup> February 2026 at 7pm at the CVI

\*Circulated separately

Signed by *Hannah Sherriff-Jackson*  
Clerk to Cononley Parish Council  
Email: cononleypc@gmail.com





**A Meeting of:**

**The Sole Trustees of the Cononley Village Institute &**

**The Sole Trustees of Cononley Village Playing Field**

**Cononley Village Institute (CVIAC)**

1. To receive and/or approve:
  - a. Unsigned Minutes\*
  - b. Signed Minutes\*
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates\*
5. To discuss the approval of invoices.

**Cononley Village Playing Field (CVPF)**

1. To receive an update from Friends of Cononley Playing Field.
2. To note the Monthly Inspection\*
3. To note any recent maintenance updates based on any urgent safety issues or urgent repairs.
  - a. Memorial bench
  - b. Dog Poo Signs - £27/Sign + Posts & Clips + VAT
  - c. Annual Play Inspection Quote - £185.00 + VAT
4. To note any financial reports\*
5. To note and approve any payments, receipts and estimates

\*Circulated separately

Signed by *Hannah Sherriff-Jackson*  
Clerk to Cononley Parish Council  
Email: cononleypc@gmail.com