



You are summoned to attend the meeting of Cononley Parish Council to be held on
Tuesday 14th November 2023 at 7.00pm at Cononley Village Institute

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

- 1. (a) To receive the written resignation of Cllr Powell from the position of Chairman
(b) To appoint a Chair for this meeting**
- 2. To receive any apologies for absence and approval of reasons given.**
- 3. Declarations of Interest:**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 4. To approve the Minutes of the last Parish Council meeting held on Tuesday 17 October 2023.**
- 5. Open Forum – For residents to raise issues to the Parish Council.**
- 6. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**
- 7. To receive Correspondence and address any matters arising.**
- 8. To approve Accounts to Pay for November 2023***
- 9. To discuss the draft Budget for 2024/25 and consider next steps**
- 10. To approve the cancellation of the Parish Council Zoom Account.**
- 11. To approve the cancellation of the Parish Council bank card.**
- 12. To approve the removal of the previous Clerk from the Parish Council bank account.**
- 13. To approve the addition of a new signatory to the bank account.**
- 14. To approve the update of the bank account administrator.**

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
Email: cononleypc@gmail.com



15. To approve the purchase of Christmas Lights from Lumalite for £1,350 + VAT.

16. Planning: (a) To consider any new Planning Applications*

(As of 08/11/23, None. Any applications received between 08/11/23-14/11/23 may be discussed)

(b) To receive Decisions made by North Yorkshire Council*

- ZA23/25359/HH - High Meadow House 124 Main Street Cononley
 - Conversion of an existing domestic outbuilding, ancillary to 124 Main Street, Cononley, from a private storage area to domestic study / living space, including the removal of an existing garage-type door and replacement with new domestic door and side windows.
 - Approve with Conditions
- ZA23/25238/FUL - Land Fronting Crosshills Road Cononley
 - Construction of holiday lodge
 - Approve with Conditions
- ZA23/25317/TCA - The Old Tannery West Lane Cononley
 - 1 x Silver Birch-Pollard
 - Approve Tree Works in Conservation Area
- ZA23/25330/CND - Agricultural Building Stockshott Lane Moorside Cononley
 - Application to discharge condition no 3 (External Stone) of planning permission referenced '2022/24201/FUL' issued on 26 Sep 2022.
 - DOC satisfactory

17. To discuss a response to the North Yorkshire Council Housing Strategy. *

18. To discuss a response to the North Yorkshire Council Annual Statutory Budget Consultation. *

19. To receive any verbal allotment updates and take any appropriate action.

- a. Unpaid Rents
- b. Right to Grow Scheme
- c. Greenhouse Maintenance
- d. New Number Posts

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- 20. To discuss and approve WIX Website plan**
 - a. Light - £7.50/Month**
 - b. Core - £14/Month**
 - c. Business - £20/Month**

- 21. Street Lighting: To receive an update and discuss next steps***

- 22. Canal Towpath: To discuss and approve the purchase of materials up to £10,000**

- 23. To discuss and approve maintenance works on the bus shelter.**
 - a. Sweeping**
 - b. Painting**

- 24. Flood risk – to discuss and decide on necessary actions.**

- 25. To discuss and approve a pension scheme for the Clerk.**

- 26. To discuss and approve the Clerk’s hourly pay scale.**

- 27. Representative Reports**

- 28. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 4th December.**

- 29. Date and time of next meeting: 12th December 2023 at 7pm at the CVI.**

*See circulated documents

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A Meeting of:

**The Sole Trustees of the Cononley Village Institute &
The Sole Trustees of Cononley Village Playing Field**

Cononley Village Institute (CVIAC)

- 1. To receive and/or approve:
 - a. Unsigned Minutes**
 - b. Signed Minutes*****
- 2. To receive any updates from the CVI Rep on ongoing matters.**
- 3. To note and discuss any other business.**
- 4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates***
- 5. To discuss the approval of invoices.**

Cononley Village Playing Field (CVPF)

- 1. To receive an update from Friends of Cononley Playing Field.**
- 2. To note any recent maintenance updates** based on any urgent safety issues or urgent repairs.
 - a. Missing bolt from superstructure in multiuse area - replaced
 - b. Benches deteriorating - £100 per bench, 5 benches, 2 hours work per bench
 - c. Cuprinol application – in New Year
- 3. To note any financial reports***
- 4. To approve any payments, receipts and estimates***

*See circulated documents

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