



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL
HELD AT CONONLEY VILLAGE INSTITUTE, 09 SEPTEMBER 2025**

Present: Councillors: M Steele (Presiding) M Dracup M Allum R Paley

(Also in attendance: Clerk Hannah Sherriff-Jackson, North Yorkshire Councillor Andy Brown (until Minute 25/92) and 2 members of the public)

25/88 APOLOGIES (AND REASONS) FOR ABSENCE

Apologies were received from Cllr Clark.

No other apologies were received.

25/89 DECLARATIONS OF INTEREST

No declarations were made.

25/90 MINUTES OF PREVIOUS MEETINGS

Minutes of the previous meetings of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 08 July 2025
- Extraordinary Meeting held 29 July 2025

25/91 OPEN FORUM

Two members of the public attended.

One member of the public wished to observe.

One member of the public raised concerns regarding the condition of the kerbs on Meadow Close.

The member of the public also raised concerns over parking throughout the village.

The member of the public made the Parish Council aware of a missing traffic sign at the top of Cononley Lane. The Clerk will report this to NYC Highways.

The member of the public raised concerns about the condition of the bus stops throughout the village.

The member of the public informed the Parish Council that Cononley Station is entering a competition.

Finally, the member of the public informed the Parish Council that, historically, there was life saving equipment for Dead Eye Pond. This used to be at the school but was



discarded a while ago. The Parish Council will consider whether life saving equipment is necessary at Dead Eye.

25/92 UPDATES FROM NORTH YORKSHIRE COUNCILLOR, ANDY BROWN

Councillor Brown reported that he still has Locality funding available to local groups for small projects.

Councillor Brown informed the Parish Council that he is still expressing concerns about NYC's management of projects and finance.

Councillor Brown reported that the recent moor fires have been a huge issue for NYC. He is pressing for re-wetting of the moors.

Councillor Brown informed the Parish Council that the consultation for the recent boundary review is open. The Parish Council will respond in support of this as it is a sensible decision for Aire Valley to remain as is.

25/93 CORRESPONDENCE

Flora of Cononley – Email: The Parish Council noted an email regarding an article about the flora of Cononley.

Dead Eye Pond Update – Email: The Parish Council noted an email providing an update on the damming works at Dead Eye Pond.

Cononley Footpath Coordinator – Email: The Parish Council noted an email regarding the recruitment of a new footpath coordinator.

Consultation of Submitted Neighbourhood Plans – Email: The Parish Council noted an email from NYC regarding the neighbourhood plan proposals from Knaresborough Town Council and Terrington Parish Council.

Give Way Section – Crosshills Road – Email: The Parish Council noted an email from NYC Highways regarding refreshing the give way road markings on Crosshills Road. The Clerk will respond stating that the Parish Council does not feel that these lines need refreshing.

Remembrance Sunday – Email: The Parish Council noted an email from the church regarding the new arrangements for Remembrance Sunday. The church will not be holding the morning service. A gathering will be held at the village memorial in the afternoon, time to be confirmed, and led by the vicar.

WW2 History – Email: The Parish Council noted an email regarding archives and photos from the World War 2 period. The Clerk will contact the local historian.

Dog Poo – Email: The Parish Council noted an email regarding concerns about the amount of dog poo in the village. The Clerk will speak with the Lengthsman regarding more signage around the Playing Field.

Lead Mine – Email: The Parish Council noted concerns about the condition of the buildings at the lead mine site. The Clerk will look for a contact for the Devonshire Estate to report this.



Boundary Review Consultation – Email: The Parish Council noted an email regarding the consultation on the recent boundary review. The Clerk will respond in support.

Village Noticeboard – Removal of Poster – Email: The Parish Council noted an email regarding the removal of a poster.

Streetlight – Aireside Terrace – Email: The Parish Council noted an email regarding a streetlight on Aireside Terrace that has been out of action for over 12 months. The Clerk will contact NYC roadlighting to request that this is repaired.

Christmas Lights – Email: The Parish Council noted an email from Gala Lights regarding the arrangements for the Christmas Lights 2025. The Clerk will respond to finalise the arrangements.

25/94 OUTSTANDING ISSUES LIST

The Parish Council reviewed the Outstanding Issues List.

The Clerk will amend accordingly.

25/95 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved:

- Current Account as 02/09/2025: £14,592.47
- Instant Access Savings Account as 02/09/2025: £38,270.16

25/96 NOTE PAYMENTS MADE IN JULY & AUGUST 2025

The Parish Council noted the following payments made in July & August 2025:

	Payee	Reason	Gross	Vat	Net
	The National Allotment Society	Annual Membership	£84.00	£14.00	£70.00
	J Nicholson	Award Money – Wormery	£89.95		£89.95
	HMRC	HMRC NI Cont – Aug	£148.74		£148.74
	H Sherriff-Jackson	Salary (net) – Aug & Pay Award	£1,136.34		£1,136.34
		Working From Home Allowance	£26.00		£26.00
TOTAL			£1,485.03	£14.00	£1,471.03

25/97 APPROVAL OF INTERNAL TRANSFER

RESOLVED: That the Parish Council approved an internal transfer of £10,555.00 from the Savings Account to the Current Account.

25/98 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Parish Council approved the following Accounts to Pay:

	Payee	Reason	Gross	VAT	Net
	H Sherriff-Jackson	Salary (net) – Sep	£1,035.86		£1,035.86
		Working From Home Allowance	£26.00		£26.00
		Google Play – Gmail Storage – July	£1.59	£0.26	£1.33
		Google Play – Gmail Storage – Aug	£1.59	£0.26	£1.33
		HP Instant Ink – Printer Ink – July	£15.01		£15.01
		HP Instant Ink – Printer Ink – Aug	£15.01		£15.01
	HMRC	HMRC NI Cont	£102.04		£102.04
	Enoch Harrison & Son Ltd	S106 – Allotment Paths Phase 2	£12,666.00	£2,111.00	£10,555.00
	Smith of Derby Ltd	Clock Service	£343.20	£57.20	£286.00
	Enoch Harrison & Son Ltd	Clock Repairs	£130.98	£21.83	£109.15
	D Loss	Lengthsman - July	£1,195.03		£1,195.03
	John Mason Printers Ltd	Newsletter Printing	£268.00		£268.00
TOTAL			£15,800.31	£2,190.55	£13,609.76

25/99 APPROVAL OF PAYMENT TO THE LENGTHSMAN

The Clerk reported that she has received the invoice from the Lengthsman for August 2025.

RESOLVED: That the Parish Council approved a payment of £152.75 to the Lengthsman.

25/100 PLANNING

a) New Applications

- 1. ZA25/27224/VAR** – RESOLVED: The Parish Council had no objections.
 - Ghyllside, Netherghyll Lane, Cononley
 - Section 73 application to vary condition 2 (Approved Plans) of permission ZA25/26887/HH
- 2. ZA25/27223/HH** – RESOLVED: The Parish Council supports this application.
 - 9 Brigg Croft, Cononley



- Householder permission for Air Source Heat Pump (ASHP) and Air Conditioning Unit (ACU)
3. **ZA25/27277/FUL** – RESOLVED: The Parish Council objects to this application on the grounds that this will result in the removal of the communal parking amenity for the residents of the street. This would put further pressure on an existing issue of on street parking within the village.
- Land Adjacent, 22 Ings Avenue, Cononley
 - Full planning permission for the construction of a 2-bedroomed dwelling
4. **ZA25/27268/TCA** – RESOLVED: The Parish Council had no objections.
- 42 Skipton Road, Cononley
 - Five day notice on removing dying tree before it becomes unsafe – measures 3 inch at the bottom of the trunk, falling within Cononley Conservation Area
5. **ZA25/27236/HH** – RESOLVED: The Parish Council had no objections.
- Hillandale, Skipton Road, Cononley
 - Single storey side extension
- b) **Planning Decisions:** Details of Planning decisions made by North Yorkshire Council were provided to members.
- c) **Other Planning Issues:**
- **Meadow Lane Development**
The Parish Council is awaiting further information from the Commuted Sums Team

25/101 ALLOTMENT UPDATES

a) Update on potential S106 spends

Cllr Steele reported that phase 2 of the pathway works has been completed. The Clerk reported that she is awaiting the payment from the Commuted Sums Team.

Cllr Steele reported that permission has been granted by the tenant of Plot 49b to carry out excavation works to find a water supply. Cllr Steele will look into this further.

b) Community Allotment/Orchard Plot

Cllr Allum reported that this plot is being well used.

c) Water Butt Distribution

The Clerk and Cllrs Steele and Dracup will carry out an allotment inspection in late September.



Following this inspection, the Clerk will offer the water butts out to tenants on a first come first serve basis.

d) Other allotment updates

The Clerk reported that she has been made aware of allotment tenants who no longer live in the parish. The Clerk will send a reminder email with the 2026 invoices that the allotment rules state that all tenants must live within the parish.

25/102 WEBSITE

Cllr Paley reported that she is continuing to update the website.

25/103 S106 MONEY

The Clerk will request for the remaining S106 money to be used as ring-fenced maintenance for the allotment paths.

The Parish Council is still awaiting further information from the Commuted Sums Team regarding the amount of money and timeline for payment.

25/104 GRIT BIN

Cllr Steele reported that he is attempting to contact NYC Highways to get permission to site the grit bins.

Cllr Steele reported that the Sports Club has agreed to the Parish Council siting a storage container on the car park. Cllr Steele is looking at different sizes of container.

25/105 BENCHES THROUGHOUT VILLAGE

The Clerk reported that she is awaiting a quote from the Lengsthman for the restoration of the benches throughout the village.

25/106 VILLAGE SURVEY ACTION PLAN

Cllr Allum will prepare a report to be reviewed in October.

25/107 BUS SHELTER

The Parish Council noted an offer from a resident to install shelving in the bus shelter to store the books. The Parish Council thanked the resident for this offer. The Parish Council will decide whether shelving or a solid book shelf is the better option.

25/108 DEAD EYE POND



The Parish Council noted a recent issue of bathing in Dead Eye Pond. The Clerk will contact the Dead Eye Pond group to ascertain whether the pond is deemed to be a natural feature or a reservoir.

25/109 REPRESENTATIVE REPORTS

Cllr Dracup reported that the footpath gulleys on Main Street have been repaired by NYC Highways. Thanks were given to Highways for this work.

Cllr Dracup reported that the wildlife group is involved in the crocus planting at the church in October.

The Clerk read a report from Cllr Clark informing the Parish Council that the litter pick on 10th August was well attended. Cleaner Greener Cononley is hosting another wormery demo on 27th September and is inviting other climate action groups from neighbouring parishes to attend.

25/110 DATE & TIME OF NEXT MEETING

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 06 October 2025.

The Clerk advised the next meeting would be held:

- **Monthly Meeting at Cononley Village Institute at 7pm on Tuesday 14 October 2025**

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(Chair)

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(Date)