



**MEMBERS OF THE COUNCIL ARE SUMMONED TO ATTEND
A CONONLEY PARISH COUNCIL MEETING**

Meeting Agenda

Date: Tuesday 27th June 2023

Time: 19.00

Location: Cononley Village Institute, Main Street, Cononley BD20 8NT

Open to the Press and Public

Signed: *L.Senior.....* Mr L. Senior, Clerk & RFO to the Council, 22nd June 2023

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- 1 (a) To appoint a Chair for this meeting
 - (b) To receive the written resignation of Cllr Robertson from the of position of Chairman.
 - (c) To co-opt Andy Brown as a member of the Parish Council in accordance with the PC's adoption Policy.
 - 2 To receive any apologies and approve the reasons for absence
 3. Declarations of Interest: To note if any Councillors have stated any dispensations.
 4. To receive and approve the Minutes of the last Parish Council meeting on 9th May 2023.
 5. Communication:
 - (a) To receive / consider prior communication from parish residents (campsite noise concerns).
 - (b) To hold a public participation session for members of the public to bring forward items of information relevant to the Council and to speak on items on the agenda (3 minutes per resident).
 - (c) To hear updates from Craven District Council and North Yorkshire County Council Councillors.
 - (d) To receive / consider specific communication from bodies or individuals located outside the parish and which has been sent out to the Councillors.
 - i YLCA White Rose Bulletins and Law and Governance Bulletins (circulated)

- ii NYC 'Let's Talk Transport' Public Survey (open until 17th July 23)
- 6. Planning Applications (Note: further documents received before the meeting may be considered).
 - a) Applications to note for comment:
 - i) Ref: 2023/24834/FUL Holiday Lodge construction. WITHDRAWN
 - b) To report any Planning decisions by CDC and note any withdrawals and appeals:
 - i) Ref: None
- 7. To discuss and consider taking any action regarding a complaint of noise from the Riverside Caravan site.
- 8. To discuss and agree any action regarding the recent incident of a HGV damaging a boundary wall belonging to a resident on 16th May 2023.
- 9. To discuss and receive any allotment updates and take any appropriate action.
- 10. Action list – to report on work in progress and note any further actions to be taken.
- 11. To approve the quotation (circulated) from GFB Ltd, for the Dead Eye improvement work as follows:
Recreation Platform with connecting boardwalk £7,155.00, 2.4m Sleeper Bench £228.00, Removable Screens £375.00, Delivery, groundworks and installation £2,945.00. Sub Total £10,703.00 plus VAT with a total cost £12,843.60 payable.
- 12. To note the Clerk/RFO's resignation dated 20/6/23 and agree the next steps towards obtaining a replacement Clerk/RFO and any costs.
- 13. To discuss and agree any necessary action regarding the waste dumping site on Cross Hills Rd.
- 14. To receive any verbal updates from Council representatives.
- 15 To approve the draft financial accounts for the year 2022/23 (circulated)
- 16. Clerk's report:
 - Internal and external audit update
- 17. Matters for debate and resolution.
 - a) To approve Part 1 of the Agar form for the year 2022/23 (circulated).
 - b) To approve Part 2 of the Agar form for the year 2022/23 (circulated).
 - c) To approve the updated Asset Register (circulated)

d) To approve payment of the Internal Audit invoice of £140.00

18. Council administration and finance.

a) To receive the monthly report on assets, maintenance and Council finance and approve budgets, payments, receipts, timesheets and estimates as scheduled therein (circulated).

19. To note the date of the Annual Parish Council Meeting is after the Parish Council Meeting on 18th July 2023 at the CVI .

20. To discuss any urgent items at the discretion of the Chairman, or items for future meetings.

Mr Lee Senior, Clerk & RFO to the Parish Council 22nd June 2023

**A MEETING OF
THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE &
THE SOLE TRUSTEES OF CONONLEY VILLAGE PLAYING FIELD**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - (a) Unsigned Minutes
 - (b) Signed Minutes
 - (c) To receive any updates from the CVI Rep on any ongoing matters.
 - (d) To formally approve:
 - i) Reducing the number of PC reps on CVIAC to 1 instead of 3.
 - ii) To change the Constitution as per the paper provide and recommendation by CVIAC.
 - iii) A request from CVIAC that a revised constition allows lotteries to raise money for good causes or for fun.
 - iiii) That the amount the CVI Treasurer can incur without prior reference to the Sole Trustee is raised from the current £250 to a revised amount of £500 in line with CPC Regulations 4.1.
 - (e) To note the finance report for the CVIAC and approve payments, receipts and estimates as scheduled therein (circulated).

Cononley Village Playing Field (CVPF)

1. (a) To note any recent Minutes.
 - (b) To note any recent maintenance updates from the Playing Field Advisory Cttee, Lengthsman, & PC Clerk based on any urgent safety issues (including the stone shed tidy up) or urgent repairs (inc the Inspection report).
 - (c) To discuss the reseedling of the football pitch and the reopening of the toilet on Gala day.
 - (d) To discuss the provision of a soakaway to improve draining further to the Park refurbishment.
 - (e) To discuss the latest position with regards to the Friends of Cononley Playing Field (2 vols).
 - (f) To note any financial reports.
 - (g) To approve any payments, receipts and estimates as scheduled therein.