

**MINUTES OF AN EXTRAORDINARY MEETING OF CONONLEY PARISH COUNCIL  
HELD AT CONONLEY VILLAGE INSTITUTE ON TUESDAY 15<sup>TH</sup> AUGUST 2023  
AT 19.00**

Present : Cllr M. Swinden, Cllr A. Brown, Cllr M. Dracup  
No members of the public or press were in attendance.

- 1(a) The written resignation of Cllr Swinden from the position of Chair was accepted.
- 1(b) Cllr Brown was appointed to the position of Chair for the meeting.
  
- 2. Apologies were received from Cllr. Powell.
  
- 3. There were no declarations of interest received and no requests were made for dispensations relating to items on the agenda.
  
- 4. The appointment of the new Clerk to the Parish Council as recommended by the Employment Committee was approved subject to agreement of a commencement date, starting salary point and the key terms and conditions based upon the information already provided.
  
- 5. Cllr. Brown was delegated to lead discussions on salary and start date and to proceed to a formal offer upon satisfactory completion.

The meeting closed at 19.45

*Signed by the Chair.....Tuesday 15<sup>th</sup> August 2023.*