



## **MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 13 JANUARY 2026**

### **CONONLEY VILLAGE INSTITUTE (CVIAC)**

#### **1. MINUTES OF PREVIOUS MEETINGS**

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute & Cononley Village Playing Field held 09 December 2025

#### **2. RECEIVE UPDATES FROM CVI REP**

No update was given.

#### **3. ANY OTHER BUSINESS**

The Sole Trustees noted the new membership of the CVIAC.

#### **4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS**

The Financial Report was noted.

No payments required approval.

#### **5. APPROVAL OF INVOICES**

No new invoices to be approved.

### **CONONLEY VILLAGE PLAYING FIELD (CVPF)**

#### **1. UPDATE FROM FRIENDS OF CONONLEY PLAYING FIELD**

Cllr Clark reported that she is in the process of getting a price for a replacement tractor and trailer. This will be reviewed at the February 2026 meeting.

#### **2. NOTE THE LENGTHSMAN'S MONTHLY INSPECTION**

No Inspection Report was received for December 2025.



### **3. RECENT MAINTENANCE UPDATES**

#### **a) Memorial Bench**

The Clerk reported that the family has confirmed their preference of benches and the wording for the plaque. The Clerk will contact the Lengthsman to arrange for the bench to be purchased and installed.

#### **b) Dog Poo Signs**

The Sole Trustees approved the quote from the Lengthsman for the purchase of 2 signs with posts for the footpath and 4 signs without posts to be installed on the gates and the posts at a cost of £27/sign plus posts and clips plus VAT.

#### **c) Annual Play Inspection Quote**

The Sole Trustees approved the quote from the Play Inspection Company for the annual play inspection at a cost of £185.00 plus VAT.

### **4. NOTE THE FINANCIAL REPORT**

The Financial Report was noted.

### **5. NOTE & APPROVE PAYMENTS**

A payment of £105.75 to the Lengthsman for maintenance work in December was approved.

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(Chair)

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(Date)