



You are summoned to attend the meeting of Cononley Parish Council to be held on
Tuesday 04th June 2024 at 7.00pm at Cononley Village Institute

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

- 1. (a) To receive the written resignation of Cllr Powell from the position of Chairman.
(b) To appoint a Chair for this meeting**
- 2. To receive any apologies for absence and approval of reasons given.**
- 3. To co-opt a new Parish Councillor**
- 4. Declarations of Interest:**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 5. To approve the Minutes* of the last Parish Council meeting held on Tuesday 07 May 2024 as a true and accurate record.**
- 6. Open Forum – For residents to raise issues to the Parish Council.**
- 7. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**
- 8. To approve the Financial Report: 12 months to 31 March 2024**
- 9. To approve the Receipts & Payments Accounts to 31 March 2024**
- 10. To approve and wet sign Section 1 (Annual Governance Statement) of the Annual Governance & Accountability Return 2023/24.**
- 11. To approve and wet sign Section 2 (Accountability Statement 2023/24) of the Annual Governance & Accountability Return 2023/24.**
- 12. To receive and approve Internal Audit report for the year 2023/24.**
- 13. To review and approve the updated Asset Register.**
- 14. To receive Correspondence and decide future action where necessary.**

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
Email: cononleypc@gmail.com



(a) Road Closure Notification* - Babyhouse Lane, Cononley

15. To note the running accounts* and approve the financial report.

- Current Account as 28/05/2024: £37,796.12
- Instant Access Savings Account as 28/05/2024: £7,894.39

16. To approve Accounts to Pay for June 2024.

H Sherriff-Jackson	Salary (net) - May	£922.48
	Working From Home Allowance	£26.00
	Google Play – Gmail Storage	£1.59
HMRC	HMRC NI Cont	£25.01
M Madden	Internal Audit	£200.00
John Wade Groundworks Ltd	Playing Field - Retainer	£2,565.71
TOTAL		£3,740.79

17. To approve the payment to the Lengthsman once the invoice is received.

18. Planning: (a) To consider any new Planning Applications

(Please note: any applications received between 28/05/24-04/06/24 may also be discussed)

- Pine tree on NR infrastructure to Fell as stated previously + cutting back tree branches that are overhanging from Cononley LX to Throstle Nest foot crossing.
 - ZA24/26009/TCA
 - 12 Main Street, Cononley
- Remove 1 x small ornamental tree, 6 x Holly, 2 x Elder, 2 x Hawthorn & remove branches of shrubby trees to clear the fence line.
 - ZA24/25995/TCA
 - Aireview Farm, Crosshills Road, Cononley

(b) To receive and note Decisions made by North Yorkshire Council

- Application to vary condition no 2 (variation to plot 25) of allowed planning appeal decision referenced APP/C2708/W/23/3316871 relating to planning application referenced 2022/23854/FUL
 - ZA24/25899/VAR

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- Land Off Meadow Lane/Meadow Close, Cononley
- Approve with Conditions

- Proposed building over an existing silage clamp
 - ZA24/25901/FUL
 - Royd House, Lingah Hill, Cononley Road, Glusburn
 - Approve with Conditions

- Proposed roof over the existing handling pens
 - ZA24/25889/FUL
 - Royd House, Lingah Hill, Cononley Road, Glusburn
 - Approve with Conditions

- Proposed extension to an existing agricultural building
 - ZA24/25887/FUL
 - Royd House, Lingah Hill, Cononley Road, Glusburn
 - Approve with Conditions

- Enlargement of existing living room window to form glazed door
 - ZA24/25814/LBC
 - Hogarth Mistal, Meadow Lane, Cononley
 - Approve with Conditions

(c) Any Other Planning Issues

- Road Names – Land off Meadow Lane/Meadow Close
- Planning Breach – Tree Removal

19. To receive any verbal allotment updates and take any appropriate action.

- a. Update on potential s106 spends - Paths
- b. Greenhouse Issues – Opening window to allow airflow
- c. Greenhouse Issues – Weeding of surrounding pathway
- d. Asbestos Removal
- e. Other allotment updates

20. Accessibility throughout the village: To receive an update and consider next steps

21. Second Defibrillator: To receive an update and consider next steps

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22. Christmas Lights: To discuss the purchase of Christmas Lights for 2024

23. Grit Bin: To consider the purchase and location of a new grit bin

24. Streetlighting: To consider and approve the replacement of Lamp C6

25. Representative Reports

26. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 2nd July 2024.

27. Date and time of next meeting: Meeting of the Parish Council 9th July 2024 at 7pm at the CVI.

*Circulated separately

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A Meeting of:

**The Sole Trustees of the Cononley Village Institute &
The Sole Trustees of Cononley Village Playing Field**

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - a. Unsigned Minutes
 - b. Signed Minutes
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates*
5. To discuss the approval of invoices.

Cononley Village Playing Field (CVPF)

1. To receive an update from Friends of Cononley Playing Field.
2. To note the Monthly Inspection*
3. To note any recent maintenance updates based on any urgent safety issues or urgent repairs.
 - (a) Zip Line Swing – Replacement plastic guards
 - (b) Sports Club Request – Pipe installation under pathway
 - (c) Roundabout Safety Surface
4. To note any financial reports*
5. To note and approve any payments, receipts and estimates
 - a. D Loss – Lengthsman (April) - £203.50

*Circulated separately

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