



MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 12 MARCH 2024

CONONLEY VILLAGE INSTITUTE (CVIAC)

1. MINUTES OF PREVIOUS MEETINGS

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute held 13 February 2024.

The Sole Trustees noted the approved Minutes of the CVIAC meeting held 08 January 2024.

2. RECEIVE UPDATES FROM CVI REP

Cllr Dracup reported that the planned works are progressing well. The award money has come forward and the asbestos removal will be taking place in April.

CVIAC is looking at Phase 2 of the works which would include lowering the ceiling in the main room.

3. ANY OTHER BUSINESS

No other business was discussed.

4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS

No Financial Report was received.

No payments required approval.

5. APPROVAL OF INVOICES

No new invoices to be approved.

CONONLEY VILLAGE PLAYING FIELD (CVPF)

1. UPDATE FROM FRIENDS OF CONONLEY PLAYING FIELD

Cllr Clark reported that the results from a survey conducted last year have been collated. The survey showed support for a wildflower area in the Playing Field as well as a new noticeboard.

Cllr Clark and the Clerk will arrange a site meeting with the Lengthsman at the Playing Field to discuss the findings of the annual inspection and survey results.

Cllr Clark informed the Sole Trustees that the gala/sports event will not be going ahead this year.



2. NOTE THE LENGTHMAN'S MONTHLY INSPECTION

The Monthly Inspection report provided by the Lengthsman was noted.

3. NOTE THE ANNUAL INSPECTION AND CONSIDER FURTHER ACTIONS

The Annual Inspection report was noted.

Cllr Clark and the Clerk will meet with the Lengthsman to discuss the findings of the report and any remedial actions. This will be reported back at future meetings.

4. RECENT MAINTENANCE UPDATES

a) Bowling Club – Trees

The Clerk reported that the trees alongside the Bowling Club have not been dealt with. This will be revisited at a later meeting due to tree works being suspended during bird nesting season.

b) Sign/Noticeboard

The Clerk reported that a member of the public has expressed concerns about the safety of the sign. The sign appears to be rotten and at risk of falling.

The Clerk will ask the Lengthsman to remove the sign as soon as possible. This will be replaced by a noticeboard at a later date.

5. NOTE THE FINANCIAL REPORT

No Financial Report was received.

6. APPROVE PAYMENTS & QUOTES

The Sole Trustees approved the quote for the replacement socket at the Bandstand at a cost of around £240.

A payment of £210 to The Play Inspection Company Ltd for the Annual Inspection was approved.

A payment of £78.75 to the Lengthsman for maintenance work in February was approved.

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(Chair)

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(Date)