



You are summoned to attend the Meeting of Cononley Parish Council to be held on
Tuesday 09th June 2026 at 7.00pm at Cononley Village Institute

AGENDA

(This meeting is open to the public unless Members decide to exclude the public for any exempt or confidential item of business)

- 1. To receive any apologies for absence and approval of reasons given.**
- 2. Declarations of Interest:**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 3. To approve the Minutes* of the last Parish Council meeting held on Thursday 28 May 2026.**
- 4. Open Forum – For residents to raise issues to the Parish Council.**
- 5. To receive any updates from North Yorkshire Council Councillor, Andy Brown.**
- 6. To approve the Financial Report: 12 months to 31 March 2026**
- 7. To approve the Receipts & Payments Accounts to 31 March 2026**
- 8. To approve and wet sign Section 1 (Annual Governance Statement) of the Annual Governance & Accountability Return 2025/26**
- 9. To approve and wet sign Section 2 (Accountability Statement 2025/26) of the Annual Governance & Accountability Return 2025/26**
- 10. To approve the Assertion 10 Statement**
- 11. To receive and approve Internal Audit report for the year 2025/26**
- 12. To review and approve the Asset Register**
- 13. To adopt an IT policy**
- 14. To receive Correspondence and decide future action where necessary.**

(a) Rt Hon Sir Julian Smith KCB CBE MP – Summer Surgeries – Email*

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
Email: cononleypc@gmail.com



15. Outstanding Issues List: To review the list and decide on further action where necessary

16. To note the running accounts* and approve the financial report.

- Current Account as 04/06/2026: £30,341.03
- Instant Access Savings Account as 04/06/2026: £38,876.59

17. To note payments made in June 2026.

M Latham	Dead Eye Reimbursement	£14.71
TOTAL		£14.71

18. To approve Accounts to Pay for June 2026.

H Sherriff-Jackson	Salary (net) – June	£1,086.52
	Working From Home Allowance	£26.00
	Google Play – Gmail Storage – May	£1.59
	HP Instant Ink – Printer Ink – May	£14.03
HMRC	HMRC NI Cont (PC & Clerk) & IT	£132.18
John Mason Printers Ltd	Newsletter Printing – June 2026	£268.00
M Madden	Internal Audit	£200.00
TOTAL		£1,728.32

19. To approve the payment to the Lengthsman once the invoice is received

20. Planning:

(a) To consider any new Planning Applications

(Please note: any applications received between 04/06/26 09/06/26 may also be discussed)

- None

(b) To receive and note Decisions made by North Yorkshire Council

- Householder application for construction of a new front porch
 - 26/01201/FUL
 - Plum Cottage, Meadow Lane, Cononley
 - Application Permitted

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(c) Any Other Planning Issues

- Meadow Lane Development

21. To receive any verbal allotment updates and take any appropriate action.

- a. Pathway**
- b. Community Orchard**
- c. Other allotment updates**

22. Parish Council Grants: To consider and approve the grant application from Cononley Wildlife Group

23. Parish Council Email: To receive an update and consider next steps

24. S106 Money: To receive an update and consider next steps

25. Bus Stops Throughout Village: To receive an update

26. Representative Reports

27. To notify the Clerk of matters for inclusion on the agenda of the next meeting by Monday 6th July 2026.

28. Date and time of next meeting:

- Meeting of the Parish Council, 14th July 2026 at 7pm at the CVI

*Circulated separately

Signed by *Hannah Sherriff-Jackson*
Clerk to Cononley Parish Council
Email: cononleypc@gmail.com



A Meeting of:

The Sole Trustees of the Cononley Village Institute &

The Sole Trustees of Cononley Village Playing Field

Cononley Village Institute (CVIAC)

1. To receive and/or approve:
 - a. Unsigned Minutes*
 - b. Signed Minutes*
2. To receive any updates from the CVI Rep on ongoing matters.
3. To note and discuss any other business.
 - a. Clock chimes
4. To note the Financial Report for the CVIAC and approve payments, receipts and estimates*
5. To discuss the approval of invoices.

Cononley Village Playing Field (CVPF)

1. To consider the Annual Inspection Report*
2. To note the Monthly Inspection*
3. To note any recent maintenance updates based on any urgent safety issues or urgent repairs.
 - a. Re-wilding
4. To note any financial reports*
5. To note and approve any payments, receipts and estimates

*Circulated separately

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