



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL
HELD AT CONONLEY VILLAGE INSTITUTE, 09 JANUARY 2024**

Present: Councillors: A Powell (Chairman) M Dracup K Clark
A Brown (Until Minute)
(Also in attendance: Clerk Hannah Sherriff-Jackson)

23.201 (a) TO RECEIVE THE WRITTEN RESIGNATION OF THE CHAIRMAN

The Parish Council received the resignation of Cllr Powell from the position of Chairman.

(b) TO APPOINT A CHAIR FOR THIS MEETING

RESOLVED: Cllr Powell was appointed as Chair for this meeting.

23.202 APOLOGIES (AND REASONS) OF ABSENCE

No apologies were received.

23.203 DECLARATIONS OF INTEREST

Cllr Brown declared an interest in agenda item 16 (Allotments) as he is an allotment holder.

23.204 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 19 December 2023

23.205 OPEN FORUM

No electors attended.

23.206 UPDATES FROM NORTH YORKSHIRE COUNCILLOR, ANDY BROWN

Councillor Brown informed the Parish Council that the extension to the 20mph zone on Main Street has now been implemented. Councillor Brown confirmed that the section of Main Street at the bottom of Netherghyll Lane was not included on the original plan however this will be looked into further.



He also reported that the resurfacing works on Crosshills Road will be carried out soon. Councillor Brown has requested that the pooling of water on the road be addressed and has received confirmation that it will.

Councillor Brown informed the Parish Council that he attended a Planning Committee meeting where issues around solar farms and quarrying near Thornborough Henges were discussed.

Finally, Councillor Brown reported that the budget setting for North Yorkshire Council is still ongoing.

23.207 CORRESPONDENCE

The Parish Council noted the quote from Zurich for the insurance renewal. This will be added to the agenda of the February meeting for approval.

The Clerk reported that the Clerk's email account storage is nearly full. This will be added to the agenda of the February meeting for approval.

The Parish Council noted an email from NYC stating that the Parish Council is now free to co-opt new Parish Councillors to fill the casual vacancies.

The Clerk reported to the Parish Council that a new free Home Upgrade Grant is available. The Clerk will put a poster in the noticeboard and on the Parish Council Facebook account to promote this.

The Clerk reported that Lumalite will be dismantling the Christmas lights on Friday 12th January.

23.208 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved:

- Current Account at 01/01/2024: £39,276.00
- Instant Access Savings Account as 01/01/2024: £7,758.49

23.209 MOVEMENT OF RINGFENCED PLAYING FIELD MAINTENANCE MONEY

RESOLVED: That the Parish Council approves the movement of the ringfenced Playing Field Maintenance money (£12,333.60) from the Current Account to the Instant Access Savings Account.

23.210 PAYMENT FOR THE BANDSTAND CHRISTMAS LIGHTS



The Parish Council noted the payment of £58.25 to Slater Electrical for repairing and connecting the bandstand Christmas lights.

23.211 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Parish Council approved the following Accounts to Pay:

	Payee	Reason	Gross	VAT	Net
	H Sherriff-Jackson	Salary (net) – January	£939.25		£939.25
		Working from Home Allowance	£26.00		£26.00
		Training (Agendas)	£12.90		£12.90
		Postage	£12.00		£12.00
	HMRC	Employers NI - January	£25.01		£25.01
	TOTAL		£1015.16	£0	£1015.16

The Parish Council noted that the monthly Lengthsman invoices are yet to be received.

RESOLVED: That the Clerk has authority to process these payments as and when the invoices are received.

23.212 APPROVAL OF THE PRECEPT FOR 2024/25

RESOLVED: That the Precept for 2024/25 is increased by 12.12% per Band D property to £33,166.00. This will show on the Council tax bill as an increase of £6.13.

23.213 INTERNAL AUDIT

The Parish Council received two quotes from internal auditors for the internal audit for 2023/24.

RESOLVED: That the Parish Council have appointed Martine Madden as the Internal Auditor for 2023/24.

23.214 PLANNING

(a) New Applications:

1. **ZA23/25558/HH** – RESOLVED: The Council had no objections
 - 50 Skipton Road, Cononley
 - Ground floor balcony and porch extensions, including new French doors

(b) Planning Decisions: Details of Planning decisions made by North Yorkshire Council were provided to members.



23.215 APPROVAL OF BIODIVERSITY POLICY

RESOLVED: The Parish Council approved and adopted the Biodiversity Policy.

23.216 ALLOTMENT UPDATES

(a) Unpaid Rents

The Clerk reported that she has included the outstanding arrears on the new invoices for 2024. These invoices are payable by 2nd February 2024. The Clerk will report back on any outstanding arrears at the February meeting.

(b) Combining of multiple plots

The Parish Council discussed the combining of adjoining plots which are let to the same tenant.

RESOLVED: That the combining of adjoining plots for rental or other purposes is not permitted.

(c) Email from Tenant – potential plot with bees

The Parish Council discussed the risks associated with letting a plot close to apiaries.

RESOLVED: That the Parish Council will defer this for discussion at a later date.

(d) Other allotment updates

The Clerk informed the Parish Council that 4 greenhouse plots will be available from February.

RESOLVED: That the Clerk will offer these plots to current tenants with mini plots.

The Clerk informed the Parish Council that the 'accessible' plot will be free to be let from February. The Clerk reported that she has been contacted by an existing tenant regarding taking on this plot.

RESOLVED: That the Clerk will offer this plot to the existing tenant in return for their current plot. This plot will remain as one full plot for the time being however, if another accessible plot is required in the future, this plot will be split to accommodate this.

23.217 ACCESSIBILITY THROUGHOUT THE VILLAGE



The Parish Council noted an email from a concerned resident regarding accessibility issues throughout the village.

RESOLVED: The Parish Council will put a post on the Parish Council Facebook page regarding cars parking on pavements. The Clerk will write to Highways to request an assessment of the lack of dropped kerbs throughout the village.

23.218 CANAL TOWPATH ACCESS

The Clerk informed the Parish Council that she has received multiple emails regarding the future lack of accessible access to the Canal Towpath once the steps are installed.

The Parish Council noted these concerns however, after communicating with the Canal and Rivers Trust, has deemed the installation of a ramp rather than steps as unaffordable.

The Parish Council has been informed that alternative access has been considered however the Canal and Rivers Trust deemed this unsafe due to the proximity with the main road.

Cllr Dracup reported that the works are due to start in February.

23.219 REPRESENTATIVE REPORTS

Cllr Powell reported that light C5 on Moorfoot is still not working.

RESOLVED: The Clerk will contact NYC to have this repaired.

Cllr Clark informed the Parish Council that Cononley Community Clean Ups has applied for funding.

Cllr Clark reported that the defibrillator training will take place on 10th February 2024 at 10am at the Village Institute.

The Clerk informed the Parish Council that the Community Emergency Planning meeting will take place on 18th January 2024. The Clerk will attend on behalf of the Parish Council and report back in February.

23.220 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 05 February 2024.



The Clerk advised the next meeting would be held:

- Monthly Meeting at Cononley Village Institute at **7pm on Tuesday 13 February 2024**

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(Chair)

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(Date)