



MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 11 NOVEMBER 2025

CONONLEY VILLAGE INSTITUTE (CVIAC)

1. MINUTES OF PREVIOUS MEETINGS

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute & Cononley Village Playing Field held 14 October 2025

2. RECEIVE UPDATES FROM CVI REP

The CVIAC Treasurer reported that the Cononley's Got History project is proving to be very successful.

The CVIAC Treasurer reported that the CVIAC is working through the list of maintenance jobs including having the floor in the main hall cleaned.

Finally, the CVIAC Treasurer reported that the CVI will be hosting a number of events in the run up to Christmas.

3. ANY OTHER BUSINESS

The CVIAC Treasurer informed the Sole Trustees that he is in the process of updating the constitution of the CVI.

RESOLVED: That the Sole Trustees approved the removal of the gambling restriction from the CVI Constitution.

4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS.

The Treasurer of CVIAC presented the Annual Report to the Sole Trustees.

RESOLVED: The Sole Trustees approved the Annual Report subject to inspection by Councillor Andy Brown. Cllr Clark will sign the Annual Report following the inspection.

No payments required approval.

5. APPROVAL OF INVOICES

No new invoices to be approved.



CONONLEY VILLAGE PLAYING FIELD (CVPF)

1. UPDATE FROM FRIENDS OF CONONLEY PLAYING FIELD

Cllr Clark reported that the Gala will be held on 20th June 2026. A Gala planning meeting is being held on 4th December 2025.

2. NOTE THE LENGTHSMAN'S MONTHLY INSPECTION

The Monthly Inspection report was noted.

3. RECENT MAINTENANCE UPDATES

a) Memorial Bench

The Clerk will contact the Lengthsman to request three different designs for the bench. The Clerk will then contact the family to request their preference.

b) Dog Poo Signs

The Clerk reported that she is awaiting a quote from the Lengthsman for the signs.

c) Replacement timbers on rope bridge & resin kit

RESOLVED: That the Sole Trustees approved the quote from Jupiter Play for the replacement timbers on the rope bridge and resin kit at a cost of £1,297.10 plus VAT.

4. NOTE THE FINANCIAL REPORT

The Financial Report was noted.

5. NOTE & APPROVE PAYMENTS

A payment of £951.00 to DC Décor for painting the railings in the Playing Field was noted.

A payment of £772.00 to the Lengthsman for maintenance work in October was approved.

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(Chair)

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(Date)