



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL  
HELD AT CONONLEY VILLAGE INSTITUTE, 14 APRIL 2026**

**Present:** Councillors: K Clark (Chair) M Steele A Hopwood M Allum  
M Dracup R Paley

(Also in attendance: Clerk Hannah Sherriff-Jackson, North Yorkshire Councillor Andy Brown and 6 members of the public)

**25/239 APOLOGIES (AND REASONS) FOR ABSENCE**

No apologies were received.

**25/240 DECLARATIONS OF INTEREST**

No declarations were made.

**25/241 MINUTES OF PREVIOUS MEETING**

Minutes of the previous meeting of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 10 March 2026

**25/242 OPEN FORUM**

Six members of the public attended.

Two members of the public attended as representatives of Cononley Sports Club. The Reps gave an explanation of the background to the building works taking place in the Sports Club car park and an update on the ongoing works and tidying. The Reps also explained the camper van parking on the car park and the intention to re-wild the field. The Reps expressed concerns that NYC Planning Enforcement has requested a retrospective planning application for the works and the change of use of the car park. The Parish Council thanked the Reps for the update and will write to NYC Planning Enforcement to make them aware that the Reps had attended the meeting and explained the plans.

One member of the public expressed concerns as a landowner adjacent to the river and a member of the Airedale Drainage Board that the Aire River Trust is looking for a new representative. Neither landowners nor the Airedale Drainage Board is aware of the Aire River Trust's aims or objectives. Cllr Clark will pass on the contact details for the Aire River Trust to the member of the public.



Two members of the public attended as representatives of Cononley Wildlife Group. The Reps attended to discuss Agenda Item 11 (Funding Request). Further details of this discussion can be found at Minute 25/249.

One member of the public raised concerns about a private garden wall being removed to create a parking space. Further details of this discussion can be found at Minute 25/250.

One member of the public raised concerns about a tree growing out of the base of a barn on New Inn Fold. The Parish Council noted these concerns and will monitor this issue.

One member of the public raised concerns about a garden wall bowing on Main Street. The Parish Council noted these concerns and will monitor this issue.

One member of the public raised concerns about the state of the verges on various roads around the village with brambles growing onto the highway and causing a hazard for pedestrians. The Parish Council urged the member of the public to report this to NYC Highways using the online portal.

One member of the public provided an update on Agenda Item 16 (Bus Stops Throughout Village). Further details of this discussion can be found at Minute 25/254.

#### **25/243 UPDATES FROM NORTH YORKSHIRE COUNCILLOR, ANDY BROWN**

Councillor Brown reported that Kex Gill is still on track for completion by June 2026.

Cllr Dracup asked Councillor Brown why the Parish Council had not been notified of the amended plans for the Garage Site. Councillor Brown explained that, in order to receive automatic updates, the Parish Council will have to set up a 'saved search' on NYC's new Planning Portal.

#### **25/244 CORRESPONDENCE**

**LGBCE Stakeholder Feedback Questionnaire – Email:** The Parish Council noted an email from The Local Government Boundary Permission for England regarding a stakeholder feedback questionnaire following the recent boundary review.

**North Yorkshire Council Parish Liaison Meeting: Minutes of Meeting Held Tuesday 24<sup>th</sup> February – Email:** The Parish Council noted an email containing the Minutes of the North Yorkshire Parish Liaison meeting held on 24<sup>th</sup> February 2026.

**Insurance Claim – Email:** The Parish Council noted an email from Zurich Insurance regarding the recent claim relating to the bin. The Insurance Company denies any liability on behalf of the Parish Council on the basis that this was an unfortunate and unforeseen incident.

**Clock Repair – Email:** The Parish Council noted an email regarding the repairs to the CVI clock chimes which will be taking place on Thursday 16<sup>th</sup> April 2026.



**North Yorkshire Council Parish Liaison: Crisis & Resilience Fund – Interim Partner Briefing – Email:** The Parish Council noted an email regarding an update on the NYC Crisis and Resilience Fund.

**Informal Consultation Section 119 Highways Act 1980 Public Path Order CRA/2026/03/DO – Email:** The Parish Council noted an email regarding a consultation on the proposed diversion of Public Bridleway 05.13/1 Peat Ghyll Head Barn, Cononley. RESOLVED: That the Parish Council had no comment.

**Update: Important Communication regarding Planning Applications:** The Parish Council noted an email regarding NYCs new Planning Portal and the closure of the old Craven Planning Portal.

**Dead Eye Access:** The Parish Council noted an email regarding an enquiry about wheelchair accessibility to Dead Eye.

### **25/245 OUTSTANDING ISSUES LIST**

The Parish Council reviewed the Outstanding Issues List.

The Clerk will amend and chase issues accordingly.

### **25/246 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT**

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved:

- Current Account as 07/04/2026: £8,150.49
- Instant Access Savings Account as 07/04/2026: £38,876.59

### **25/247 APPROVAL OF ACCOUNTS TO PAY**

RESOLVED: That the Parish Council approved the following Accounts to Pay:

	<b>Payee</b>	<b>Reason</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
	H Sherriff-Jackson	Salary (net) – April	£1,086.52		£1,086.52
		Working From Home Allowance	£26.00		£26.00
		Google Play – Gmail Storage – March	£1.59	£0.26	£1.33
		HP Instant Ink – Printer Ink – March	£15.01		£15.01
		Stationery – Printer Paper	£7.21		£7.21
	HMRC	HMRC NI Cont (PC & Clerk) & IT	£132.18		£132.18
	YLCA	Annual Membership Subscription	£523.00		£523.00
	Stepping Stones Nursery & Kids Club	Award Money – Wormery – Donation to Nursery	£82.65		£82.65



<b>TOTAL</b>			<b>£1,874.16</b>	<b>£0.26</b>	<b>£1,873.90</b>
--------------	--	--	------------------	--------------	------------------

### **25/248 APPROVAL OF PAYMENT TO THE LENGTHSMAN**

The Clerk reported that she has received the invoice from the Lengthsman for March 2026.

RESOLVED: That the Parish Council approved a payment of £539.93 to the Lengthsman.

### **25/249 FUNDING REQUEST**

The Parish Council considered the request for funding from Cononley Wildlife Group for the installation of the ground bird nesting signs.

RESOLVED: That the Parish Council will provide a grant of up to £250 through the grant scheme subject to the finalisation of the costs and match funding from the Locality budget.

### **25/250 PLANNING**

#### **a) New Applications:**

1. **26/01017/DVCON** – RESOLVED: The Parish Council had no objections.

- The Old Tannery, West Lane, Cononley
- Section 73 application to vary condition no. 2 (Approved Plans) and 3 (Materials) of planning approval: CRAZA25/26742/HH for the Demolition of existing conservatory with new side extension to existing dwelling and landscape alterations

2. **26/01350/AMENDS** – RESOLVED: The Parish Council had no objections.

- Park Rise, Main Street, Cononley
- Application for non-material amendment to planning permission referenced CRAZA25/27149/HH for added small overhang outside utility, infilled window to annex living room and installation of soil and vent pipe

**b) Planning Decisions:** Details of Planning decisions made by North Yorkshire Council were provided to members.

#### **c) Other Planning Issues:**

- **Garage Site:** The Parish Council noted that neither the Parish Council nor neighbours have received consultation information for the amendments to the planning application.
- **Works in Conservation Area:** The Parish Council noted concerns raised about the removal of a garden wall within the Conservation Area. The Clerk will write to NYC Planning to request further clarification on this issue.



## **25/251 ALLOTMENT UPDATES**

### **a) Rent Review**

The Parish Council considered the annual expenditure on the allotments compared to the rental income.

RESOLVED: That the annual rent for a full-size plot will increase from £18/annum to £25/annum. The annual rent for a mini/greenhouse plot will increase from £10/annum to £15/annum. These changes will come into effect from 2028. The Clerk will notify the allotment tenants of the rental increase.

### **b) Pathway**

Cllr Steele reported that he is awaiting a quote for the topping off of the path.

### **c) Other allotment updates**

The Clerk reported that she has received a request from a new allotment tenant for the removal of a number of glass panels from their allotment plot.

RESOLVED: That if the allotment tenant arranges the removal of the glass panels to the tip, the Parish Council will reimburse any fees incurred.

## **25/252 PARISH COUNCIL EMAIL**

Cllr Clark and the Clerk will look into the purchase of a .gov domain and email system.

## **25/253 S106 MONEY**

Cllr Allum reported that he is going to meet with the Lengthsman to discuss how the shed in the Playing Field will be used in the future and what storage provision is required.

## **25/254 BUS STOPS THROUGHOUT VILLAGE**

The member of the public reported that he will be meeting with NYC to discuss this issue. The main issue to be discussed is to clarify the ownership of the bus stops.

## **25/255 CONSERVATION AREA**

The Parish Council noted the Conservation Area Appraisal from 2023.

The Parish Council noted that there are a number of recommendations at the end of the document for NYC to take forward. The Clerk will contact NYC to enquire as to whether this has been done or included in the new Local Plan.



**25/256 OVERHANGING HEDGES ONTO HIGHWAY**

Cllr Hopwood reported that a branch is overhanging onto the highway on Meadow Lane.

Cllr Hopwood will report this to NYC Highways using the online portal.

**25/257 REMAINING CGC RINGFENCED MONEY**

This item was deferred to a later date.

**25/258 VILLAGE SURVEY ACTION PLAN**

Cllr Allum reported that most of the items on the Action Plan are in progress.

**25/259 REPRESENTATIVE REPORTS**

Cllr Dracup reported that residents on Netherghyll Lane are concerned about recent building works taking place over the Easter break. Cllr Dracup will contact NYC Planning to enquire as to why the working hours have not been specified on the planning permission documentation.

Cllr Paley reported that she has looked into the creation of a mailing list of groups and key contacts in the village. This item will be looked at further at a later date.

Cllr Clark gave feedback on the YLCA Talking Tables Training Day she recently attended.

**25/260 DATES & TIMES OF NEXT MEETINGS**

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 18 May 2026.

The Clerk advised the next meeting would be held:

- Annual Meeting of the Parish Council at Cononley Village Institute at **7pm on Thursday 28 May 2026**

.....  
(Chair)

.....  
(Date)