

**Annual Meeting of Cononley Parish Council (AMC)**  
**{held at Cononley Village Institute}**  
**on Tuesday 9th May 2023 at 21.00**

Present: Cllrs M. Swinden, M. Dracup, A. Robertson  
In attendance (zoom): Mr L Senior (Clerk & RFO)

- 23.01 There were no nominations for the position of Chairman for the year 2023/2024. Advice from YLCA states the PC can operate with a rotating Chairman on a meeting-by-meeting basis as long as written resignations are sent to the Clerk from the outgoing Chairman and there is majority support for the election of the subsequent Chairman of the next meeting.
- 23.02 There were no nominations for the position of Vice Chairman for the 2023/2024 period.
- 23.03 There were no Declarations of Acceptance of Office received.
- 23.04 The Registers of Members' Interests were recorded. There were no changes to note for elected Councillors.
- 23.05 Apologies were received from Cllr A Powell who was on holiday.
- 23.06 It was resolved that Allotment Committee, will be comprised of Cllrs Swinden, Dracup and Robertson. All matters needing a resolution must come to full council.  
It was resolved that Cllrs Dracup, Swinden and Robertson will be members of the Employment Committee.
- 23.07 It was resolved that Cononley PC will act as Sole Trustee to the Cononley Village Institute Trust and the Cononley Playing Field Trust for the 2023/2024 period.
- 23.08 It was resolved that Cllr Dracup would be the Sole Trustee Representative on the Cononley Village Institute Advisory Committee for the 2023/24 period.
- 23.09 The appointment of a Sole Trustee Representative on the Playing Field Advisory Committee was deferred as a 'Friends of' group is being set up.
- 23.10 The appointment of Council representatives to YLCA for the 2023/2024 period is deferred.
- 23.11 It was resolved that the following dates will be the monthly PC ordinary meeting dates for the next twelve months: June 13th, July 18th, September 12th, October 10th, November 14th, December 12th, January 9th 24, Feb 13th 24, March 12th 24 and April 9th 24. It was noted that meetings do not have to be monthly but an attempt will be made to try to maintain this frequency. There is a minimum requirement of four ordinary meetings per year. As usual there will be no meeting in August.

There being no further business, the meeting ended at 21.11



Chairman's signature

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10<sup>th</sup> May 2023