


**Minutes of a Meeting of the Allotment Committee, the Sole Trustees of  
The Cononley Village Institute (223015) and of Cononley Village Playing Field (701641)  
held at the Village Institute on Tuesday 12<sup>th</sup> September 2017,  
immediately after the statutory meeting of the Council**

Present: Those members who attended the statutory meeting.

**Allotment Committee**

- 17.14 The minutes of the Allotment Committee meeting held on 11<sup>th</sup> July 2017 were received and approved as a true record of the meetings and signed by the Chairman.
- 17.15 Matters for debate and resolution
- (a) The Clerk presented some information regarding the ownership and boundaries of the allotment fields, but it was resolved that the Clerk should seek further information and clarification from the Land Registry on the allotment boundaries and ownership of neighbouring fields.
  - (b) The Clerk presented the quotation from Spider Construction and it was resolved to proceed with this quotation to repair the gable end of the greenhouse, at a time that is convenient for the tenants.
  - (c) The work on the water pump is progressing.
  - (d) Application to extend the polytunnel on Plot 19. Cllr M. Allum expressed an interest in this item and left the room. After discussion it was resolved to grant permission for the extension of the polytunnel on Plot 19 in accordance with the plans and details submitted.

Chairman's signature ..... 

**Cononley Village Institute (CVIAC)**


- 17.10 (a)&(b) There were no unapproved or approved minutes to receive and approve.
- (c) The minutes of an Extraordinary Meeting of the Sole Trustee of the Cononley Village Institute held on Tuesday 18<sup>th</sup> July 2017 were received and approved as a true record of the meeting and signed by the Chairman.
- (d) The monthly reports for August and September were received and approved.
- (e) The proposed CVI budget for 2017 -2018 was received. There was much discussion about the budget and it was agreed to in principle, with the proviso that items of expenditure for the new film club remain within the proposed budget of £7K and are approved by the Sole Trustee.
- (f) There was no finance report for the CVIAC to receive and approve.

**Cononley Village Playing Field (CVPF)**

- 17.19 The Minutes from the Cononley Village Playing Field meeting held on 11<sup>th</sup> July 2017 at the Village Institute and the Minutes from the Extraordinary Meeting of the Cononley Village Playing Field held on 18<sup>th</sup> July at the Village Institute were received and approved as a true record of the meetings and signed by the Chairman.
- 17.20 Matters for debate and resolution:
- (a) It was resolved to receive and approve the Charity Commission Annual Returns for the financial year 2014-2015.
  - (b) Routine playground inspection. During September the following vandalism at the park was noted:
    - The bins were emptied weekly during the summer to cope with the extra use of the playing field
    - Graffiti on the skate ramp, back and front
    - A couple of branches snapped off from two apple trees
    - Attempt to cut/fray an area of the rope covering on the climbing net
- During September the following vandalism was noted:
- Capping stone to the wall jutting out from the stone shed deliberately removed and carried about 10yards and dropped onto the tarmac/grass causing breakage into at least 4 pieces
  - Evidence that a fire had been lit in the seating area next to the stone shed.

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Chairman's signature



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The Lengthman tidied up the broken trees/branches and will attempt to remove the graffiti. After speaking to the net suppliers, an eye will be kept on the climbing rope, for the time being. The Lengthman will obtain a quote to replace the capping stone.  
(c) The letter from Zurich Municipal was noted.

- 17.21 The Clerk presented the financial report and it was resolved to approve the payments contained therein.

There being no further business, the meeting ended at 21.22

Chairman's signature

