

**Minutes of Meetings of the Allotment Committee, the Sole Trustees of  
The Cononley Village Institute (223015) and of Cononley Village Playing Field (701641)  
held at the Village Institute on Tuesday 12<sup>th</sup> December 2017,  
immediately after the statutory meeting of the Parish Council**

Present: Those members who attended the statutory meeting.

**Allotment Committee**

- 18.1 The minutes of the Allotment Committee meeting held on 12<sup>th</sup> December 2017 were received and approved as a true record of the meetings and signed by the Chairman.
- 18.2 Matters for debate and resolution
  - (a) The Clerk advised the Parish Council that there may be an issue with the allotment rent collection this year as when the old Council laptop died, it is possible that the allotment data was lost. The Clerk is in the process of sorting out this issue.
  - (b) A request from the tenant of Plot 57 to erect a shed was approved.
  - (b) The water pump on the allotments now works.
  - (c) The Lengthman is looking into painting/staining the repaired section of the allotment greenhouse let by the Parish Council.

Chairman's signature ..... 

**Cononley Village Institute (CVIAC)**


- 18.1 (a) The Extraordinary Minutes of 2 January 2018 were received and approved.
- (b) The monthly report of December 2017 was received.
- (c) The report on the proposed CVI projection equipment was received. It was resolved to accept the quotation from Pro Audio.
- (d) The new hiring agreement between the Cononley Village Institute Trust and Jo Clark of Stepping Stones Nursery was received. It was resolved, subject to minor typographical amendments, to sign the agreement. The Clerk will organise this.
- (e) A finance report for the CVIAC was received and the payments, receipts and estimates as scheduled therein were approved.

**Cononley Village Playing Field (CVPF)**

- 18.1 The Minutes from the Cononley Village Playing Field meeting held on 12<sup>th</sup> December 2017 at the Village Institute were received and approved as a true record of the meeting and signed by the Chairman.
- 18.2 Matters for debate and resolution:
  - (a) The report of the routine playground inspection was received. It was noted that:
    - (i) The Bowling Club have placed a very large pile of large tree prunings behind the zip wire on the children's playground and have asked if the Lengthman could remove them as part of his duties. It was resolved that for this instance only, the Lengthman will be asked to remove the prunings but that the Parish Council expect the Bowling Club to organise with the person who prunes the trees in the future, to remove any prunings as part of the job.
    - (ii) The swings seats are showing signs of wear. The Clerk will investigate replacements.
    - (iii) The bark beneath the roundabout needs replenishing. The Clerk will organise this with the Lengthman.
    - (iv) The Clerk has asked the Lengthman to purchase the paint for the bus shelter.
    - (v) The Clerk will purchase a planter from the donation of monies collected at Jean Din's funeral service.

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Chairman's signature



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- (vi) It was resolved to replace the electric socket in the bandstand with a plastic weather proof one.
  - (vii) The football nets need replacing. The Clerk will investigate a replacement.
- 18.3 The monthly financial report was presented by the Clerk, and it was resolved to approve the payments contained therein.

There being no further business, the meeting ended at 21.37

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Chairman's signature

