

**Minutes of Meetings of the Allotment Committee, the Sole Trustees of  
The Cononley Village Institute (223015) and of Cononley Village Playing Field (701641)  
held at the Village Institute on Tuesday 12<sup>th</sup> June 2018,  
immediately after the statutory meeting of the Parish Council**

Present: Those members who attended the statutory meeting.

**Allotment Committee**

- 18.11 The minutes of the Allotment Committee meeting held on 8<sup>th</sup> May 2018 were received and approved as a true record of the meetings and signed by the Chair.
- 18.12 Matters for debate and resolution:
- (a) The telephone conversation from an allotment holder regarding the asbestos on her plot was discussed. The Clerk is waiting for a response to her enquiry with the Environmental Health department of Craven District Council. In the meantime, the Clerk will get back to the allotment holder.

Chairman's signature .....



**Cononley Village Institute (CVIAC)**

- 18.6 (a) There were no unapproved minutes to receive.  
(b) There were no approved minutes to receive.  
(c) The monthly Advisory Committee report for June was received.  
(d) The Trustees Annual report for the period was received and approved.  
(e) The Child and Vulnerable Adults Safeguarding Policy was received and it was resolved to discuss this at the July meeting.

**Cononley Village Playing Field (CVPF)**

- 18.16 The Minutes from the Cononley Village Playing Field meeting held on 8<sup>th</sup> May 2018 at the Village Institute were received and approved as a true record of the meeting and signed by the Chair.
- 18.17 Matters for debate and resolution:
- (a) The Clerk outlined the gala progress to date and in particular the need for more volunteers to help on the day. The marquee will arrive on Thursday morning. Local residents have been advised.  
(b) The email from a resident concerning human faeces on the rope swing was noted. The resident and the Lengthman we thanked for clearing up this mess.  
(c) The routine playground report was discussed. The Lengthman has caught up on several jobs. The grass will be cut on Wednesday in preparation for the arrival of the marquee.
- 18.18 The monthly financial report was presented by the Clerk, and it was resolved to approve the payments contained therein.

There being no further business, the meeting ended at 21.07

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Chairman's signature

