

**Minutes of Meetings of the Allotment Committee, the Sole Trustees of
The Cononley Village Institute (223015) and of Cononley Village Playing Field (701641)
held at the Village Institute on Tuesday 9th October 2018,
immediately after the statutory meeting of the Parish Council**

Present: Those members who attended the statutory meeting.

Allotment Committee

- 18.17 The minutes of the Allotment Committee meeting held on 11th September 2018 were received and approved as a true record of the meetings and signed by the Chair.
The minutes of the Extraordinary Allotment Committee Meeting held on 18th September were received and approved as a true record of the meeting and signed by the Chair.
- 18.18 Matters for debate and resolution:
- (a) The update from the Clerk on the allotment tenancies was discussed and it was resolved that the Clerk will make arrangements to create 3 further mini allotments and combine 3 mini allotments into a standard allotment. The affected tenant will be informed.
 - (b) The confidential email from a resident was noted. The Clerk will respond.
 - (c) The Clerk advised that there are many small issues that need time to be discussed and worked through carefully. It was resolved that the Clerk will draw up a schedule of all the issues and suggest a time for an additional Allotment Committee meeting.
 - (d) The date of the next meeting is 13 November 2018.



Chairman's signature

Cononley Village Institute (CVIAC)

- 18.10 (a) There were no minutes to receive or approve.
(b) The monthly Advisory Committee Finance report for October was received.

Cononley Village Playing Field (CVPF)

- 18.24 The Minutes from the Cononley Village Playing Field meeting held on 11th September 2018 at the Village Institute were received and approved as a true record of the meeting and signed by the Chair.
- 18.25 Matters for debate and resolution:
- (a) The recent accidents on the Playing Fields were discussed. It was noted that the Clerk has bought a new Accident Report Book. It is located at the Clerk's house. It was resolved that a notice to this effect will be put up in the playing fields, on the Parish Notice Board and on the Parish Council website and in the forthcoming edition of the village newsletter.
 - (b) The recent quotations for an annual playground inspection was discussed. It was resolved to approach The Paly Inspection Company to carry out the inspection. The Clerk will follow up and confirm a date.
 - (c) The recent communication regarding the marquee for the gala 2019. Cllr Lambert will follow this up further.
 - (d) The routine playground inspection was discussed. It was resolved that the shed door be replaced if it is too badly damaged. The Clerk will follow this up with the Lengthman.
 - (e) It was resolved to go ahead and purchase any necessary replacement parts for the swings and the eroded turf between the goal posts. The Clerk will liaise with the Lengthman.

Chairman's signature



(f) Cllr Timbers reported on the state of the goal posts on the football pitch. The Clerk will look into this and report back.

- 18.26 The monthly finance report for the CVPF for October 2018 was received and it was resolved to approve the payments, receipts and estimates as scheduled therein.

There being no further business, the meeting ended at 21.10

Chairman's signature

